

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 96	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER W9126G-09-T-0006	
6. SOLICITATION ISSUE DATE 01-Dec-2008		7. FOR SOLICITATION INFORMATION CALL:		a. NAME LINDA N. MCKETHAN		b. TELEPHONE NUMBER (No Collect Calls) 254-939-1829	
8. OFFER DUE DATE/LOCAL TIME 04:30 PM 30 Jan 2009		9. ISSUED BY CODE W9126G US ARMY ENGINEER DISTRICT, FORT WORTH ATTN: CESWF-CT 819 TAYLOR ST, ROOM 2A19 P.O. BOX 17300 FORT WORTH TX 76102-0300 TEL: 817-886-1043 FAX: 817-886-6403		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR <input checked="" type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: \$7M NAICS: 721211		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
12. DISCOUNT TERMS		15. DELIVER TO CODE		16. ADMINISTERED BY CODE			
		SEE SCHEDULE					
17a. CONTRACTOR/OFFEROR CODE		18a. PAYMENT WILL BE MADE BY CODE					
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Govt. Use Only)			
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)			
				TEL: EMAIL:			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 96	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR		36. PAYMENT
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY <i>(Print)</i>		
			42b. RECEIVED AT <i>(Location)</i>		
			42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0001

Funded Amt:

FY09 SUMMER GATE ATTENDANTS
FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT (UNLESS OTHERWISE NOTED) TO PROVIDE GATE ATTENDANT SERVICES IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS AND BID SHEETS FOR VARIOUS PARKS AND PERIODS LOCATED THROUGHOUT THE CAPITAL REGIONAL OFFICE LAKES.

MULTIPLE AWARDS WILL BE MADE FROM THIS SOLICITATION.

AWARDS WILL BE BASED ON BEST VALUE TO THE GOVERNMENT.
FACTORS TO BE CONSIDERED ARE PRICE AND PAST PERFORMANCE.

ISSUANCE OF PURCHASE ORDERS WILL BE MADE IN THE ORDER WHICH IS MOST ADVANTAGEOUS TO THE GOVERNMENT. IF A VENDOR DECLINES TO ACCEPT A PURCHASE ORDER FOR A PARK, THE VENDOR WILL NOT BE CONSIDERED FOR ANY OTHER AWARDS OFFERED IN THE SOLICITATION. ONLY ONE OFFER WILL BE MADE BY THE GOVERNMENT.

SEE ATTACHED SPECIFICATIONS AND BID SCHEDULES.

**** ATTENTION BIDDER ****

We need your help! Did you want to bid on summer or winter only? Do you want OFF* the Capital Regional Office (Belton, Canyon, Georgetown, Granger, Stillhouse Hollow and Somerville Lakes) bidders list or know someone who wants ON the list? We can assist you! Send us changes or give us a call.

Email: ceswf-od-bn/sh@.usace.army.mil

Mail: Belton/Stillhouse Hollow Lakes

Attn: Scott Blank

3740 FM 1670

Belton, TX 76513

Phone: 254/939-2461 Ask for Scott

Please help us by keeping your information up to date. We need your name, address, phone (regular and cellular), email address and the season you want information on (Winter or Summer) so we can be more efficient in our mailing.

Thanks for your help!

*We only control the bidders list for the listed lakes.

BELTON & STILLHOUSE HOLLOW LAKES

GATE ATTENDANT CONTRACT BID SHEET

Contract Gate Attendant Services at the following parks on Belton and Stillhouse Hollow Lakes for the period: April 1, 2009 – September 30, 2009 Base Period, & April 1, 2010 – September 30, 2010 Option Period 1. **(Option Period 1 available for Attendant 1 only)**

Item #	Attendant Position	Est. No. Days	Bid Per Day			Total Cost
0001	Westcliff Park #1 Base	93 X	\$ _____	=	\$ _____	
0001a	Westcliff Park #1 Option 1	92 X	\$ _____	=	\$ _____	
Grand Total			_____			
<hr/>						
0002	Dana Peak Park #1 Base	93 X	\$ _____	=	\$ _____	
0002a	Dana Peak Park #1 Option 1	92 X	\$ _____	=	\$ _____	
Grand Total			_____			
0003	Dana Peak Park #2 Base	91 X	\$ _____	=	\$ _____	
Grand Total			_____			

SOMERVILLE BID SCHEDULE

**ONE YEAR PERIOD
SOMERVILLE LAKE, SOMERVILLE, TEXAS**

Contract Rover Gate Attendant Services at the following parks for the period
1 April 2009 through 30 September 2009.

0001 Rocky Creek Park (4 Day)

Summer Season 104 Days \$ _____ \$ _____
(1 April through 30 September)

Total \$

0002 Yegua Creek Park (4 Day)

Summer Season 104 Days \$ _____ \$ _____
(1 April through 30 September)

Total \$

GRANGER LAKE BID SCHEDULE

GATE ATTENDANT BID SHEET (Summer)				
Item #	Attendant Position	Estimated # of Days	Bid Per Day	Total Cost
0001	Willis Creek Park #1	92	X _____	= _____
01 APR 2009 thru 30 SEP 2009				
0001a	Willis Creek Park #1 (option year)	92	X _____	= _____
01 APR 2010 thru 30 SEP 2010				

GATE ATTENDANT BID SHEET (Summer)				
Item #	Attendant Position	Estimated # of Days	Bid Per Day	Total Cost
0002	Taylor Park #1	108	X _____	= _____
01 MAR 2009 thru 30 SEP 2009				
0002a	Taylor Park #1 (option year)	108	X _____	= _____
01 APR 2010 thru 30 SEP 2010				

GATE ATTENDANT BID SHEET (Summer)				
Item #	Attendant Position	Estimated # of Days	Bid Per Day	Total Cost
0003	Friendship Park	80	X _____	= _____
01 APR 2009 thru 30 SEP 2009				

CANYON LAKE BID SCHEDULE

Canyon Lake, TX

ITEM #	ATTENDANT POSITION	EST. # OF DAYS	BID PER DAY	TOTAL COST
0001	Comal Park "B" Shift (Base) 01 March 2009 thru 30 September 2009	106	x \$ _____	= \$ _____
0001a	Comal Park "B" Shift (Option) 01 March 2010 thru 30 September 2010	106	x \$ _____	= \$ _____
TOTAL COST, BASE PLUS OPTION: \$ _____				

0002	Canyon Beach "A" Shift (Base) 01 April 2009 thru 30 September 2009	78	x \$ _____	= \$ _____
0002a	Canyon Beach "A" Shift (Option) 01 April 2010 thru 30 September 2010	79	x \$ _____	= \$ _____
TOTAL COST, BASE PLUS OPTION: \$ _____				

0003	Canyon Beach "B" Shift (Base) 01 April 2009 thru 30 September 2009	105	x \$ _____	= \$ _____
0003a	Canyon Beach "B" Shift (Option) 01 April 2010 thru 30 September 2010	104	x \$ _____	= \$ _____
TOTAL COST, BASE PLUS OPTION: \$ _____				

0004	North Park "B" Shift (Base) 01 March 2009 thru 30 November 2009	197	x \$ _____	= \$ _____

NO OPTION YEAR

TOTAL COST: \$ _____

0005	Potters Creek Park "B" Shift (Base)				
	01 April 2009 thru				
	30 September 2009	130	x	\$ _____	= \$ _____
0005a	Potters Creek Park "B" Shift (Option)				
	01 April 2010 thru				
	30 September 2010	130	x	\$ _____	= \$ _____

TOTAL COST, BASE PLUS OPTION: \$ _____

POINT OF CONTACT AT CANYON LAKE IS DEBBIE SHIELDS (830) 964-3341

GEORGETOWN LAKE
BID SCHEDULE

0001				
GATE ATTENDANT (4 DAY)				
GEORGETOWN LAKE				
CEDAR BREAKS PARK - SHIFT 1	92	DAY	\$_____	
01 APR 09 THRU 30 SEP 09				
				TOTAL \$_____
001a				
GATE ATTENDANT (4 DAY) – OPTION YEAR				
GEORGETOWN LAKE				
CEDAR BREAKS PARK - SHIFT 1	92	DAY	\$_____	
01 APR 10 THRU 30 SEP 10				
				TOTAL \$_____
0002				
GATE ATTENDANT (4 DAY)				
GEORGETOWN LAKE				
CEDAR BREAKS PARK - SHIFT 2	91	DAY	\$_____	
01 APR 09 THRU 30 SEP 09				
				TOTAL \$_____
0002a				
GATE ATTENDANT (4 DAY) – OPTION YEAR				
GEORGETOWN LAKE				
CEDAR BREAKS PARK - SHIFT 2	91	DAY	\$_____	
01 APR 10 THRU 30 SEP 10				
				TOTAL \$_____
0003				
GATE ATTENDANT (4 DAY)				
GEORGETOWN LAKE				
JIM HOGG PARK - SHIFT 1	92	DAY	\$_____	
01 APR 09 THRU 30 SEP 09				
				TOTAL \$_____

0003a

GATE ATTENDANT (4 DAY) – **OPTION YEAR**

GEORGETOWN LAKE

JIM HOGG PARK - SHIFT 1 92

01 APR 10 THRU 30 SEP 10

DAY \$_____

TOTAL \$_____

0004

GATE ATTENDANT (4 DAY)

GEORGETOWN LAKE

JIM HOGG PARK - SHIFT 2 91

01 APR 09 THRU 30 SEP 09

DAY \$_____

TOTAL \$_____

0004a

GATE ATTENDANT (4 DAY) – **OPTION YEAR**

GEORGETOWN LAKE

JIM HOGG PARK - SHIFT 2 91

01 APR 10 THRU 30 SEP 10

DAY \$_____

TOTAL \$_____

0005

GATE ATTENDANT (4 DAY)

GEORGETOWN LAKE

RUSSELL PARK – SHIFT 1 92

01 APR 09 THRU 30 SEP 09

PER DAY \$_____

TOTAL\$_____

0005a

GATE ATTENDANT (4 DAY) – **OPTION YEAR**

GEORGETOWN LAKE

RUSSELL PARK – SHIFT 1 92

01 APR 10 THRU 30 SEP 10

PER DAY \$_____

TOTAL\$_____

0006

GATE ATTENDANT (4 DAY)

GEORGETOWN LAKE

RUSSELL PARK – SHIFT 2 91

01 APR 09 THRU 30 SEP 09

PER DAY \$_____

TOTAL\$_____

TOTAL\$_____

TOTAL \$_____

TOTAL \$_____

POINT OF CONTACT FOR GEORGETOWN LAKE IS **OLEN BURDITT**, 512/930-2283

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CESWF-OD-C

1 DEC 08

U.S. ARMY CORPS OF ENGINEERS
FORT WORTH DISTRICT
GATE ATTENDANT SCOPE OF WORK
FOR ALL CAPITAL REGIONAL OFFICE LAKE OFFICES

1. GENERAL:

The contractor must be a two (2) person team, at least 21 years of age, who are **both** physically and mentally capable of performing the duties specified here and in the enclosed **additional scopes of work**, for the duration of the contract, including option periods (unless otherwise specified in the individual lake scope of work). Work to be performed under this contract may not be subcontracted. The contractor and team member must be identified on the "Contractor Information Sheet", attachment 1, to be accepted. The term "contractor" will refer to both members of the identified two person team. Work to be accomplished under this contract shall be in accordance with this Scope of Work, the Lake Office's Additional Scope of Work and the Lake Office Gate Attendant Handbook, for the recreation area named and described herein. The contractor will be required to furnish all labor, equipment, fuel, transportation, tools and supplies (except as otherwise noted herein as Government furnished) necessary to provide the specified services for the duration of the contract period. Site visits are highly recommended prior to bidding. The total price of base year plus all options on an individual bid item cannot exceed \$25,000.

NOTE: AWARD OF THIS SOLICITATION WILL BE BASED ON THE BEST VALUE TO THE GOVERNMENT. FACTORS TO BE CONSIDERED ARE PAST PERFORMANCE, EXPERIENCE AND PRICE.

2. DEFINITIONS:

CONTRACTOR: The person awarded the contract. Gate attendant

CONTRACTING OFFICER (KO): The person with the authority to enter into, administer, and/or terminate contracts and make related determination and findings on behalf of the Government. This person will be identified on the SF1449 (Solicitation/Contract/Order for Commercial Items).

NATURAL RESOURCES MANAGER: The manager of the local lake. The Natural Resources Manager may appoint an authorized representative to act in their behalf.

3. BASIC REQUIREMENTS: The following requirements for submitting a quote and receiving an award are now mandatory for conducting business with the DOD Government.

All offerors are required to obtain a Data Universal Numbering System (DUNS) number by calling 1-800-333-0505 or by visiting www.dnb.com.

All prospective contractors must be registered in the Central Contractor Registration (CCR) database prior to any award resulting from this solicitation. If at time of award, contractor is not registered, award will be made to the next successful "registered" offer. Registration may be accomplished via the internet at www.ccr.gov.

All payments shall be made by Electronic Funds Transfer (EFT) or "direct deposit". You must submit a completed "Contractor Information Sheet", Attachment 1, and your bid sheets to be considered.

4. TERM OF CONTRACT/DUTY HOURS:

The term of the contract and duty hours are defined in this solicitation in each Lake Office's Scope of Work.

5. PRE-WORK CONFERENCE:

The Contractor will be required to attend a pre-work conference at no additional cost to the government to be conducted by the Natural Resources Manager or their representative, at each local lake office or other agreed upon location. This meeting will cover the policies outlined in the Scope of Work and Responsibilities. The pre-work conference is normally held the week before the Contractor begins providing the services.

6. PERMITS/COMPLIANCE:

The contractor shall, without additional expense to the Government, be responsible for complying with and obtaining any necessary licenses and/or permits. The contractor will comply with all Federal, State, County, and Municipal laws, codes and regulations in connection with the performance of the work.

7. TEMPORARY LIVING QUARTERS:

The contractor shall furnish a fully operable "self-contained" recreational vehicle (RV) of the travel trailer or motor home type to serve as temporary living quarters for the duration of the contract. Maximum size of the trailer is determined by physical limitations of the site furnished. It will be located near the entrance to the park at a location to be designated by the Natural Resources Manager. Pickup (shell-type) campers, pop-up tent trailer, tents, mini-travel trailers, mobile homes, buses, or any other types of recreation vehicles which do not meet general size requirements or the self-contained classification as determined by inspection of the Natural Resources Manager will not be acceptable. The Contractor team will be the sole occupants of the site. Adult family members and friends will not live with the contractor.

8. VISITORS OF THE CONTRACTOR/GATE ATTENDANT:

Adult family members and friends will not live with the Contractor "Living with the Contractor" is defined as a person staying with the contractor for more than 14 days in a 30 day period. Visitors of the contractor will be required to lodge in the Contractor's trailer, or, if they have their own equipment, visitors will be required to camp at a campsite in the park and pay the regular camping fee. Visitors will not be allowed to connect to the Contractor's utilities at any time. All non-authorized personnel are to remain outside the gate house.

9. UNIFORM DRESS AND PERSONAL APPEARANCE:

The contractor shall, at all times when on duty and when dealing with the public, be required to maintain a fully clothed and neat, well groomed appearance. Shoes shall be worn; however, flip flops or similar footwear will not be permitted. The contractor will promote a favorable image of the Corps through personal appearance, actions, attitude and a willingness to assist park visitors in a prompt, courteous manner. Identification badges or tags may be required at some locations.

10. LIVING AREA AND GATEHOUSE MAINTENANCE:

The contractor will maintain the area where the trailer is parked (Gate Attendant Site) in a clean and sanitary condition at all time. No dog pens, horse corral, poultry cages or similar facilities for pets or the raising of animals will be allowed. All pets will be confined in the contractor's trailer or on a leash of 6 foot or less in length and must not disturb park visitors. The contractor's site will remain clean of animal waste at all times. Pets will have all vaccinations as required by the state laws and will wear a collar that displays the vaccination tags at all times. No pets are allowed inside the gatehouse. No washers, dryers, deep freezers, or excessive personal items will be permitted around trailer pad areas or inside the gatehouse. Smoking is not allowed in or within 15 feet of the gatehouse. The contractor will maintain the gatehouse in a clean, orderly and sanitary condition at all times. Gate attendants will provide all equipment, tools, and supplies necessary to clean the gatehouse. Only authorized personnel are to enter the gatehouse at anytime. Solid waste and refuse shall be deposited in a nearby trash receptacle (dumpster) furnished by the Government. Security of the Attendant's living quarters and all personal property shall remain the Attendant's responsibility throughout the duration of the contract. The Government accepts no responsibility for, nor will it be liable for, damage or theft occurring to the attendant's property.

11. USER FEES:

The Contractor will follow fee collection, credit voucher, refund and campsite reservation procedures established by the U.S. Army Corps of Engineers, Fort Worth District. The Contractor is required to collect User Fees daily, to insure that visitors have paid applicable user fees, utilizing the U.S. Army Corps of Engineers User Permit (ENG Form 4457) Automated User Permit System (AUPS), National Recreation Reservation Service (NRRS), an automated cash register, and/or collection from an honor vault. This includes going through the park to collect and safeguard fees when necessary. The Contractor is required to collect user fees for specialized recreation sites, facilities and

services provided by the Corps of Engineers. This may include, but is not limited to, camping, group facility use, day use, special facility use, and multiple site rental use. The Contractor is required to accept cash, personal check, traveler's checks, money orders or credit card payments as methods of use fee payment. The Contractor will be responsible for User Fee Permits (ENG Form 4457), cash register receipts and journal, computer generated receipts, signed credit card receipts, and all collected forms of use fee payments until turned over to an authorized fee collector/cashier. The Contractor may be audited at any time, with or without prior notice, and is required to place all forms of collected use fee payments/monies in the gatehouse cash drawer or fee safe provided immediately upon receipt. The cash drawer or fee safe will remain closed immediately after every transaction and the automatic lock shall not be defeated at any time. The Contractor/Gate Attendant is required to have personal cash on hand at all times (minimum of \$50.00) to make change. A signed statement with the amount of personal funds in use will be placed in the cash drawer and updated immediately anytime this amount changes. Refer to the additional scopes of work for amounts required at each park.

12. DELIVERY / INSPECTION OF USE FEES:

All Lakes require User Fee submission a minimum of once a week. See "Use Fee Collections" in each lakes "Additional Scope of Work", for which process is used at the location(s) you are bidding. Inspections will be performed during the contract period as deemed necessary by the Natural Resources Manager.

13. SECURITY BONDING:

The contractor must be fully bonded or insured to cover collected funds not received by the designated government agent or Reserve America as directed in the specifications. The contractor is required to furnish the Capital Regional Office Purchasing Agent proof of such bond or security in the minimum amount of \$5,000.00 payable to the Fort Worth District US Army Corps of Engineers. Condition of the bond obligation covers the loss of Government Funds/Use Fees that are stolen or embezzled by the contract gate attendant. The bond must name all persons that will handle Government Funds/ Use Fees. The bonds should note that the contract gate attendant collector(s) are not a direct employee of the Government. The term of the bond is to be a minimum of 60 days past the contract gate attendant's effective date of termination. A condition in the bond will require the bonding company to notify the Corps of Engineers before the bond is modified, terminated or cancelled, prior to the original termination date. The contractor must provide a copy of the bond at the Pre-Work Conference. The Contractor shall not start work without proof of bonding. The contractor can choose one of the following options to fulfill this requirement:

- a. Obtain a Business Services, Fidelity or Dishonesty bond from an insurance agent meeting the criteria stated above. The cost of the bond varies by type, individual and the issuing company.
- b. Furnish an irrevocable, unconditional letter of credit from a financial institution in the specified amount.

*****SPECIAL NOTICE*****

All persons handling Government monies or accessing the Government computer system under this contract shall be subject to a background investigation to establish their reliability, trustworthiness, conduct and character. By execution of the contract, the contractor certifies that all persons providing such services under the contract are so qualified, including but not limited to, not having been convicted of a felony. Any person so found not to have the necessary reliability, trustworthiness, conduct and character shall be dismissed. If the contractor fails to meet this requirement, the contract will be terminated for default. By providing a bid on this contract, you are providing authorization for US Army Corps of Engineers, its agents or representatives to investigate your background, as deemed necessary by such agent or representative, to establish your trustworthiness, reliability and character. In the course of performance of this contract, the Contractor/Contractor Personnel may come into contact with or possession of information covered by the Privacy Act (e.g. Social Security numbers) and/or sensitive personal information of Corps employees/members of the public/patrons/customers (e.g. personal checks with account numbers, credit card numbers, etc.). The Contractor/Contractor Personnel shall not memorize copy or record this information in any way, nor shall they use their access to this information for any personal reason or financial gain, or provide this information to any third person or party. Failure to comply with these restrictions will result in the immediate termination of the contractor employee, and may subject the employee to civil suit for money damages and/or criminal prosecution to the fullest extent under the law. Repeated violation of this provision may serve as a basis for termination of the contract. The contractor will secure an acknowledgement from every employee that they have read, understand and will comply with this paragraph.

14. CAMPSITE RESERVATIONS:

The Contractor will comply with local and District policies for reservations. The contractor will adhere to guidelines and procedures established under the National Recreation Reservation System, using Park Office program in the campground. The contractor may also be required to take advance campsite reservations, which would consist of receiving and booking reservations requests, collecting and processing camping fees, and handling cancellation and refund requests. The Contractor will be required to perform some or all the following duties daily: a) pickup reservation data reports, i.e. bookings, arrival reports, cancellation reports, etc., from the local lake office or accept the reports delivered in person, and /or transmitted by telephone, electronic mail received through a computer, facsimile machine, etc.; b) maintain and update necessary status reports utilizing charts, status boards, note pads, card systems, computer/cash register systems, AUPS, NRRS, etc., to insure that campsite status is kept current at all times; c) keep records and monitor date of arrivals, departures, no-shows, cancellations, etc.; d) fill out refund and credit voucher forms according to policy.; and e) post or identify reserved and vacant campsites by positing provided signs or markers. The Contractor will also maintain records as necessary for the administration of the campsite reservation program as directed by the Natural Resources Manager. The Contractor will accept the campsite reservation permit / confirmation letter as both proof and payment of the reservation.

15. GROUP SHELTERS:

The contractor will keep records and insure compliance of group shelter use as required by the Natural Resources Manager including the use of the NRRS system, where applicable.

16. CAMPING STATUS:

The Contractor will record the campsite occupied and maintain record of the current status for each campsite occupied. The contractor will keep written records of each camper's length of stay to insure compliance with the Fort Worth Districts camping policy. The contractor will register park users, issue appropriate passes and deliver messages to visitors as required by the Natural Resources Manager. The Contractor will keep a written record of campers who are turned away due to lack of campsites or campsites with desired hook-ups. The Contractor shall also participate as required in all Recreation Use Surveys that may be conducted.

17. VISITOR ASSISTANCE:

The contractor will occupy the gatehouse at all times during duty hours and is required to handout information pamphlets, copies of rules and regulations and maps to all visitors, courteously answer questions for visitors and assist campers or visitors in locating campsites. The contractor will advise campers and park visitors (1) to utilize only developed facilities or designated overflow areas and (2) to operate and park all vehicles and campers only on paved surfaces or designated parking areas. The contractor will advise campers of quiet hours (10:00 P.M. until 6:00 A.M.) as they enter the park, and assist in maintaining quiet hours.

18. COMPLAINTS:

The contractor will keep a written record of all complaints and criticisms of park facilities. These records will be given to the Natural Resources Manager at regular intervals or upon request.

19. DISTURBANCES:

The contractor will promptly report all accidents, violations of law, disturbances, and situations that could affect health and safety of visitors to the Park Ranger. In the event the contractor is unable to communicate with the Park Ranger and the situation dictates, the contractor will contact the local law enforcement officers as soon as practical. All communications with local law enforcement officers will be reported to the Park Ranger or Natural Resources Manager, on the next workday. The Contractor will not attempt to apprehend any violators or enforce rules, regulations or laws. Attendants will inform park visitors of rules, regulations and laws and refer persistent violations to the Park Ranger. NOTE: Serious incidents such as a fatality in the park or situations of significant public interest will be reported immediately to the Natural Resources Manager and to the local law enforcement agency.

20. COOPERATION WITH OTHERS:

The contractor will maintain good communications and relations with the public, other contractors, volunteers, and Corps employees. and others who work with the Corps of Engineers for the construction of new facilities, repair of existing facilities, sanitation services, trash pick-up services, and grass mowing, etc. The contractor will allow Corps employees to utilize communication facilities furnished by the Government. Cooperation will include, but not be limited too summoning assistance and reporting all instances of vandalism, harassment, public intoxication, speeding, etc. to proper authorities. The contractor will diligently attempt to provide for the needs of our visiting public as public relations representatives for the Corps of Engineers. The contractor may be asked to work additional days with compensation in the event that another contractor requires emergency time off.

21. PARK INSPECTION:

The contractor will inspect the park area and facilities a minimum number of times each day as required by the Natural Resources Manager. Inspections will be made in a vehicle provided and maintained by the contractor. During all inspections, if the contractor observes park users violating Corps of Engineers rules and regulation, the contractor should advise the visitor of the violation, the contractor is not to pursue enforcement. If violations persist, the contractor should contact a Park Ranger. If a Park Ranger is not available, in minor cases, a record of the incident should be made and reported to the Natural Resources Manager as soon as practical.

22. CONTRACTOR VEHICLE:

The contractor will provide a transportation vehicle, which can be operated independently of the RV free of leaks and in good mechanical condition for use in performing the requirements of the contract. Minimum state required liability insurance must be carried and have current Motor Vehicle Inspection (MVI). Proof of liability insurance will be submitted to the Natural Resources Manager, no later than 10 days after the beginning date of the contract. All motor vehicles and operators will comply with state laws such as licensed operators, vehicle safety equipment, etc. The Gate Attendant may be required to display the vehicle identification provided by the Corps of Engineers on the vehicle while on duty. The Gate Attendant's vehicle will not display Emergency Red and/or Blue Lights, use a siren, or otherwise represent an appearance of an emergency vehicle while on duty.

23. LOST AND FOUND:

The contractor will keep lost and found articles in the gatehouse or trailer and turn over all found articles with as much information as possible to a Park Ranger as soon as possible.

24. WEAPONS:

Firearms or any type of object that could be considered a weapon will not be carried or kept in the park (e.g. pepper spray, clubs. etc.). This includes, but not limited to the gatehouse or trailer occupied by the contractor.

25. ALCOHOL:

The contractor will not consume or be under the influence of alcoholic beverages, illicit drugs and/or medication unless administered under a doctor's prescription while on duty or while in view of the public. This includes, but is not limited to, the park entrance area, attendant site, gatehouse, park restrooms, campsites, etc.

26. INSPECTION AND CONTRACT PERFORMANCE:

The service performed by the contractor under the provisions of this contract shall be subject to inspections by the Contracting Officer or his designated representative to insure strict compliance with the terms of the contract.

A. NOTIFICATION OF DEFICIENCIES: Contractor shall be notified verbally and/or in writing of any serious or recurring minor deficiency in service observed by the Contracting Officer or his/her authorized representative. Verbal notification will be recorded in a memorandum for record.

B. DOCUMENTATION OF DEFICIENCIES: Written notifications and memoranda for the record shall be prepared in triplicate by the Contracting Officer or his/her authorized representative. The original will be part of the Contractor's permanent file at the Operations Manager's Office, a copy will be issued to the contractor, and a copy will be forwarded to the Contracting Officer at the U.S. Army Corps of Engineers, Fort Worth District Office.

C. CORRECTION OF CONTRACT DEFICIENCIES: Upon receipt of notification of deficiency in service, Contractors will immediately correct deficiencies and /or take steps to prevent recurrence of the deficiency.

D. DEFICIENCIES OF SERVICE: This contract may be terminated by the Contracting Officer upon receipt of any "Notification of Contract Deficiency". Termination will be based on the seriousness of the deficiency.

E. EVALUATION OF PERFORMANCE: All contractors will have their performance evaluated no less than mid-term and at the conclusion of their contract. *Performance criteria will be distributed to contractors at the orientation/training sessions.*

27. TRAILER SITE:

Unless otherwise indicated in the Lake Offices' park information sheet or additional scope of work, the Government will furnish a site for self-contained travel trailer or motor home with 110 volt electricity, water, sewer hook-ups and/or dump station nearby. If the contractors' travel trailer is not configured or adaptable to the sewage, water or electric hookups available at the site, the Government will not be responsible for providing attachments' etc. No reimbursement will be made whenever utilities are not available and must be secured elsewhere. The use of the facilities is at the contractors own risk and damage to equipment will be the sole responsibility of the contractor.

28. COMMUNICATIONS EQUIPMENT:

The contractor may be required to operate and use radio equipment. The Government will furnish radio equipment when required.

29. GOVERNMENT PROPERTY:

The contractor will be required to return Government property on the last day of the contract. The Contractor will be held liable for any missing or damaged government equipment or materials. **Computers, printers, radios, and telephone equipment provided by the government are for official use only.** Contractor shall not use government computers for personal business or install any personally owned software. Any damages incurred as result of personally owned software being installed on the Government computers will be considered damages to Government property and Contractor will be held responsible for reimbursement to the Government any cost associated with repairs or replacement of the equipment. Final payment will not be paid until all Government property is returned and all fee monies have been turned in.

30. DAMAGE RESPONSIBILITY:

The contractor shall be responsible for restoring any Government facilities, structures, or trees damaged as a result of his/her operation. The contractor shall also be responsible for any damage to private property, and will notify the Natural Resources Manager immediately of damage to Government property and/or private property, and injury to any person resulting from his/her operation. The Contractor will notify the Natural Resources Manager immediately of damage to Government facilities due to vandalism or other causes on the day such damage is first noticed.

31. SOLID WASTE DISPOSAL:

A trash removal contractor will remove all solid waste material (trash) from the Government furnished containers on regular scheduled days.

32. ABSENTEEISM:

No payment will be made for time not worked. The Natural Resources Manager should be contacted and given as much advance notice as possible about anticipated absences. The Natural Resources Manager must approve all absences in advance. An absence by any one or both of the two-person contract team, without prior approval by the Natural Resources Manager, is grounds for dismissal of the contractor and termination of the contract. If arrangements will be made for someone to cover the shift, these persons must be approved in advance and must meet the required bonding and insurance requirements.

33. PAYMENT FOR SERVICES:

Payment will be made monthly by Electronic Funds Transfer (EFT) for the actual days worked at the unit price indicated on the bid sheet. Contractors should be aware that the payment could take as long as 45 days after invoice.

34. SUBSTITUTION OF TEAM MEMBER:

Team member substitution may be allowed upon prior approval by the Contracting Officer.

35. TERMINATION:

Failure of the Contractor to provide items in full and to provide complete services listed in the contract specifications and applicable specific park sheets may be grounds for termination. Breach of contract and/or voluntary termination of contract without sufficient cause may jeopardize the contractor's standing for future contract with the U.S. Army Corps of Engineers. Contractors may be terminated if the Government determines Gate Attendant services are no longer needed due to unforeseen closures of the park or if major facilities (e.g., beaches, boat ramps, restrooms, campgrounds, etc.). Unforeseen closures would include those resulting from droughts, flood, storm damage, infrastructure failure and previously unknown safety hazards.

Inappropriate conduct or unacceptable actions of Gate Attendants may be grounds for termination of the contract. Examples of actions meriting termination include, but not limited to:

- A.** Theft, misappropriation, personal use, and/or improper security and accountability of user fees or government services, property, equipment, facilities and/ or supplies. Any of these acts may also result in criminal prosecution.
- B.** Consumption of alcoholic beverages and/or intoxication while on duty, and possession or use of illicit drugs at any time.
- C.** Discrimination, harassment, profanity, or other inappropriate behavior perpetrated against customers, Corps personnel, or other contractors.
- D.** Recurring written and/or verbal complaints from visitors and/or Lake Office personnel on Attendant's attitude, lack of cooperation and/or resistance to implementation of policies and program as directed by the Operations Manager or his/her authorized representative.
- E.** Failure to follow security procedures, including the allowance of unauthorized personnel inside the gatehouse or the contractor (non-public) work area of the gatehouse/entrance stations.
- F.** Inability to perform duties and job responsibilities in accordance with the General Specifications, Specific Park Sheet(s) and Lake Office Gate Attendant Manual.
- G.** Violations of public health and safety, including smoking in the gatehouse.
- H.** Failure to maintain a neat, clean, well-groomed personal appearance.
- I.** Failure to abide by Title 36 CFR, Chapter III, Section 327.

36. DUTY OF CONTRACTOR TO FINISH CONTRACT:

The contractor may not terminate the contract. If the contractor fails to complete the contract through the specified term including option periods (if applicable), the contractor is subject to re-procurement cost. The contractor's failure to comply with contract specifications may be grounds for suspension or debarment for a period of time not to exceed 3 years. Acceptance of the contract shall be evidence of such knowledge, approval, or acquiescence of all contract specifications.

37. LIABILITY:

During the period of this contract, the Contractor shall be responsible for all injuries or damages of any nature caused or contributed to by the contractor, his/her agents, and/or employees while engaged in work under this contractor.

38. CONTRACT OPTION PERIOD:

The Government retains the right to exercise option periods at its discretion. Option periods shall obligate contractor services for the following year for the same season awarded.

39. INSURANCE:

In addition to automobile insurance required in Section 22, Attendants are responsible for obtaining and paying for any other insurance desired, including but not limited to, medical, general liability, and comprehensive property. The Contractor may be responsible for damage to private or government property if in the opinion of the Contracting Officer or his designated representative the damage is a result of contractor negligence.

40. OTHER REQUIREMENTS:

See the Additional Scope of Work included in this solicitation for further requirements at the various lakes. Other requirements may include, but not limited to:

- A. Gatehouse and landscape maintenance
- B. Issuing Annual Day Use Passes and Interagency Senior Pass.
- C. Inspection of group use areas.
- D. Documenting and maintaining lost and found items.
- E. Monitoring volunteer projects.

CANYON LAKE SCOPE OF WORK

For the upcoming summer recreation season at Canyon Lake, the attendants will be expected to fully comply with all guidelines specified in the Capitol Regional Office Scope of Work and the guidelines specified within this scope of work. Description of the hours and days to be worked are given in Section E "Work Schedule Information". Descriptions of the park areas are included in Section D "Recreation Area Descriptions". The word "Government" refers to the Government of the United States of America, and any agency thereof. "Lake Office" refers to the U.S. Army Corps of Engineers, Canyon Lake Office located at 601 COE Road.

A. Contractor Responsibility:

1. **USER FEES:** Potter's Creek Park is part of the National Recreation Reservation Service (NRRS). Gate attendants at Potter's Creek Park will need to have basic computer skills, particularly in windows based programs. Training will be provided for the NRRS program if necessary. North Park, Canyon Park, Canyon Beach, Comal Park and Cranes Mill Park gate attendants will make use of cash registers to process fees. Basic knowledge of cash register use will be helpful. Attendants will collect all fees at the gatehouse and will **NOT** be required to drive through the park to collect fees. ***Please note that the gate attendants are responsible for setting up their own bank accounts that may be required to obtain cashiers checks.**

2. **DELIVERY OF USE FEES:** In all park, fees are submitted every five days or at the end of the scheduled work shift. Potter's Creek Park fee amounts are determined by a Bill for Collection (BFC) which is created by the NRRS system. Gate attendants will be required to mail their BFC Packet to a bank located out of state. The BFC Packet includes the BFC, cashier's check or money order, and the visitor's personal checks. The average cost of mailing the packet is \$0.71 per envelope. The Lake Office will provide addressed envelopes. These packets will need to be mailed approximately every six days. The costs of mailing these packets will need to be calculated into your bid. A copy of each BFC and any other additional paperwork will be provided to the Lake Office. All other parks, the fee packet will be picked up and submitted to the lake office.

3. **MEETINGS:** The contractor and all attendants will be required to attend meetings at the lake office during the first week of the contract period (**ORIENTATION IS MANDATORY EVEN IF YOUR SHIFT IS OFF**), and at other times deemed necessary during the contract period at dates and times to be determined by the Natural Resources Manager. During these meetings, policies and work responsibilities will be discussed plus pertinent questions will be heard and answered by the Natural Resources Manager and his staff.

4. **GATE OPERATION:** All gate attendants in camping areas will be required to open park entrance gates at 7AM and close the gates at 10PM daily at their assigned park. The park exit gates in camping areas will be left open at all times. Please remember that on your scheduled days, at least one person must remain at the assigned park, in their temporary living quarters after hours just in case of an emergency. Gate Attendants at North Park will be expected to assist park ranger with the opening and closing of the entrance gate to Overlook Park. Overlook Park hours are 7 am to 7pm or 9pm (dependent on winter/summer season).

5. **GOOD HEALTH AND PHYSICAL ABILITY:** Since long hours during each duty day are required for the job, it is recommended that attendants be in good health. Also working long hours in excessive heat, cold or other adverse weather may be required. Gate attendants should be able to converse in English and comprehend the spoken word in normal conversational tone. Should the gate attendant become ill, he/she is responsible for notifying the ranger on duty that day.

6. **SURVEILLANCE:** All attendants will be required to maintain a 24-hour surveillance of the assigned park by working and residing in the park at least during their assigned work days. All attendants will be allowed to remain at the living site during their days off if they wish. Attendants will occupy and be on duty in the park gatehouse according to the hours and days listed on the attached "Work Schedule". "On Duty" times listed on the schedule are defined as the time when at least one adult will occupy the gatehouse and perform the duties listed below. During the "peak hours" listed in the schedule, two adults will be on duty at the gatehouse as a minimum requirement.

7. **PARK INSPECTIONS:** Gate attendants will be required to make a minimum of two (2) vehicle tours of the open park during their workshift.

8. **TELEPHONE:** The contractor may provide a personal telephone and extension cord to connect to an existing phone jack located at the gate attendant's trailer site. The attendant may contact Guadalupe Valley Telephone Cooperative, Inc. (1-800-835-4827), which services the park area to have the phone connected to his/her mobile residence. The gate attendant will be responsible for all connection charges, monthly service charges, security deposits, long distance charges, and all other related charges or fees for such service. The government is not expected to provide a telephone or telephone service for the residence. No cost for such telephone or service may accrue to the government. Telephone service for local calls and emergencies only may be provided in the gatehouses.

9. **MAIL:** Contractor should establish his/her own post office box at a post office or at a rural mail box (on postal contract route) set up at residence site. No personal mail may be received at the U.S. Army Corps of Engineers offices.

10. **INVOICING:** Gate Attendants will submit a monthly invoice to the designated billing office as instructed in the Invoice Memorandum inside the "Gate Attendant Handbook" provided by the government. Further instructions will be provided at the mandatory Gate Attendant Orientation.

11. **SUPPLIES:** Supplies will be issued and delivered weekly. Their content will be based on the order form filled out by gate attendants. If extra supplies are needed or supplies run out before delivery, an appointment with the field office must be made if gate attendants desire to pick up supplies at the field office.

B. Government Responsibilities:

The government (U.S. Army Corps of Engineers) will provide the following to the contractor for use during this contract period:

1. A government contractor will remove all solid waste from the furnished sewage holding tank. However, gate attendant is required to inform the lake office at times when the tank needs to be emptied.

2. The government will perform necessary maintenance to the gate station complex including repairs to gatehouse, utilities, electronic equipment, etc.

C. Related Requirements:

1. **TRAVEL:** Travel distances from the various parks to the lake office at Canyon Dam will range from five (5) to ten (10) miles one-way.

2. **SAFETY:** All government employees and contractor personnel are required to work safely. This will include driving vehicles or other activities. Unsafe conditions, either in parks, on equipment or inside any government area, whether a danger to project personnel, contractor personnel, or the visiting public will be reported immediately to the project manager. Any accident or personal injury will also be reported immediately to the Lake Manager at the lake office (telephone: 830-964-3341 or 964-3660).

D. Recreation Area Description:

Potters Creek Park is located in Comal County at Canyon Lake in south central Texas, approximately 24 miles northwest of I-35 and New Braunfels, TX, off FM 306 (north side of lake). The park consists of 320 acres. There are 109 sites with 50 amp electricity and water, 10 sites with 30 amp electricity and water, seven screened shelters, five large family sites, rest rooms with showers and flush toilets, two sanitary dump stations, a group shelter, a beach, and 2 boat ramps. This park is popular with families. Camping entrance gatehouse is located less than 200 feet from gate attendant residence sites. The gatehouse is equipped with central heat and air conditioning and restroom facilities.

Cranes Mill Park is located in Comal County at Canyon Lake, approximately 27 miles northwest of I-35 and New Braunfels, TX, just off FM 2673 (south side of lake). Crane's Mill Park contains approximately 45 primitive camping sites. This park contains a free fishing pier area, a marina, a rest room with showers and flush toilets and a boat ramp in the fee area. This park is popular with fisherman and boaters. Park entrance gatehouse is located across the street from gate attendant pad site. Day use fees for boat ramp use is charged for non-campers using the boat ramp.

North Park is located in Comal County at Canyon Lake, approximately 2 miles west of FM 306 on the north side of the lake. North Park (35 acres) contains about 19 campsites. North park is a camping-use area with occasional day use by fishermen and hikers. Restroom facilities are provided. This park is very popular with SCUBA divers. The park entrance gatehouse is located across the street from the gate attendant pad sites. Park entrance gatehouse contains air conditioning and heat. A day use area may be added to this park by the summer of 2009.

Canyon Park is located in Comal County at Canyon Lake in south-central Texas, approximately 19 miles northwest of I-35 and New Braunfels, TX, just off FM 306 (north side of lake). The park consists of 465 acres. There is a commercial marina and restaurant, 3 group shelters, 1 boat ramp and 150 class B campsites. This area does not contain electrical hookups for camper use. This park is popular with families. Camping and day-use areas are separated. Camping entrance gatehouse (without restroom facilities) is located less than 600 feet from gate attendant pad sites. A port-toilet is supplied by the government for use by gate attendants near the gatehouse.

Canyon Beach is located in Comal County at Canyon Lake in south-central Texas, approximately 19 miles northwest of I-35 and New Braunfels, TX, just off FM 306 (north side of lake). Canyon Beach is a day use park that has a developed swimming beach, 25 picnic sites and 200 parking spaces. Portable restroom facilities are provided near the gatehouse. There are no facilities at this park for gate attendants to stay on site.

Comal Park is located in Comal County at Canyon Lake in south central Texas, approximately 24 miles northwest of I-35 and New Braunfels off of FM 2673. Comal Park is a day use area and has a developed swimming beach, playground, 2 boat ramps, picnic sites, and restrooms with flush toilets. One gate attendant pad site (A-shift) is located approximately 200 feet from the gatehouse. The other pad site is located approximately ¼ of a mile from the gate house within the confines of the park. The gatehouse is equipped with central heat and air conditioning and restroom facilities.

E. Work Schedule Information

The terms for the contracts advertised this year at Canyon Lake are as follows:

1. Comal Park B – Mar 1 to 30 Sept, Base Year 2009 & Option Year 2010
2. Canyon Beach A - April 1 to 30 Sept, Base Year 2009 & Option Year 2010
3. Canyon Beach B - April 1 to 30 Sept, Base Year 2009 & Option Year 2010
4. North Park B – Mar 1 to Nov 30 Base Year only 2009
5. Potter's Creek Park B – April 1 to 30 Sept, Base Year 2009 & Option Year 2010

Note: NO RV Site is Supplied for Attendants at Canyon Beach A or B Shifts

1. The schedule (shown below) shows the duty schedule for all campgrounds and day use parks. During these hours, at least one adult is required to occupy the gatehouse. The remaining hours on an "On Duty" day are hours when at least one adult is required to remain in the area of their respective gate attendant residence site so as to be available to assist campers in emergency need.

2. The day "OFF" (not on duty) is a 24-hour period in which attendants will be allowed to leave the area if they wish. If attendants elect to remain in the park on their day/s off, they are not expected to provide any service except to respond to emergency call from any source.

3. If conditions warrant, the Natural Resources Manager has the authority to change days off or times if necessary. However, the total numbers of on-duty hours per day for a contractor may not be changed except by the Government's Contracting Officer. Duty schedule is subject to change with one-week (7 days) advanced notice.

4. The following list shows the amount of days scheduled for each contract.

North Park A Shift – Base Year 177 Days, Option Year 177 Days.
Potter's Creek Park B Shift – Base Year 133 Days, Option Year 132 Days.
Canyon Park B Shift – Base Year 133 Days, Option Year 132 Days.
Canyon Beach Park A Shift – Base Year Only 80 Days, No Option Year.
Comal Park B Shift – Base Year 108 Days, Option Year 108 Days.
Cranes Mill Park A Shift – Base Year 92 Days, Option Year 92 Days.
Cranes Mill Park B Shift – Base Year 93 Days, Option Year 93 Days

Summer Gate Attendant Work Schedule – Canyon Lake

SHIFT	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
CAMPGROUNDS							
Canyon Park–A Shift	7am–2:30pm	Off Duty	Off Duty	7am–10pm	7am–10pm	7am–2:30pm	7am–2:30pm
Canyon Park–B Shift	2:30pm–10pm	7am–10pm	7am–10pm	Off Duty	Off Duty	2:30pm–10pm	2:30pm–10pm
North Park–A Shift	7am–2:30pm	Off Duty	Off Duty	7am–10pm	7am–10pm	7am–2:30pm	7am–2:30pm
North Park–B Shift	2:30pm–10pm	7am–10pm	7am–10pm	Off Duty	Off Duty	2:30pm–10pm	2:30pm–10pm
Cranes Mill Park–A Shift	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off
Cranes Mill Park–B Shift	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off
Potters Creek Pk–A Shift	7am–2:30pm	Off Duty	Off Duty	7am–10pm	7am–10pm	7am–2:30pm	7am–2:30pm
Potters Creek Pk–B Shift	2:30pm–10pm	7am–10pm	7am–10pm	Off Duty	Off Duty	2:30pm–10pm	2:30pm–10pm
Day Use Parks							
Canyon Beach–A Shift	Off Duty	Off Duty	Off Duty	Off Duty	1pm–Sunset	1pm–Sunset	7am–Sunset
Canyon Beach–B Shift	7am–Sunset	1pm–Sunset	1pm–Sunset	1pm–Sunset	Off Duty	Off Duty	Off Duty
Comal Park–A Shift	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off
Comal Park–B Shift	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off	4 on–4 off

Special Schedule Conditions

Cranes Mill Park and Comal Park

4 Days On and 4 Days Off - Begins April 1, 2009 for the A Shift and Begins April 5, 2009 for the B Shift. Shift A works 4 days in a row, then has four days off while Shift B works. This rotates days off and allows some weekend days off

Canyon Beach

On holidays that fall on a Monday, the hours of operation for the park are 7am – Sunset. Gate Attendants working on that day must be there from 7am – Sunset.

Peak Hours: Must be two adults in the gatehouse during these times.

Canyon Park (Campground): Fridays from 7pm – 10pm, Saturdays & Sunday from 12pm – 6 pm.

Comal Park (Day Use): Saturdays & Sundays from 11am – 6pm.

Cranes Mill Park (Campground): Fridays from 7pm – 10pm, Saturdays & Sundays from 12pm – 6pm.

North Park (Campground): Fridays from 7pm – 10pm, Saturdays & Sundays from 12pm – 6pm.

Potters Creek Park (Campground): Fridays from 7pm – 10pm, Saturdays & Sundays from 12pm – 6pm.

F. Further Information

Prospective bidders not familiar with the job site are encouraged to visit the project or discuss the contract with project employees before submitting a bid. Some of the parks on Canyon Lake are larger and carry more public use than others and therefore may require more intense work individually. For additional information contact:

**Debbie Shields
U.S. Army Corps of Engineers
601 C.O.E. Road
Canyon Lake, Texas 78133- 4112
Telephone - 830/964-3341 ext. 108**

GRANGER LAKE SCOPE OF WORK

A. SCOPE OF WORK

1. Duty Shift Schedules: Contractor will maintain 24-hour surveillance at a park in accordance with the "Gate Attendant Duty Shift Schedule". Schedule is subject to change with one (1) week advance notice. Note that the Gate Attendant may be required to work on Holidays as requested by the Park Manager.

a. Surveillance Hours: Duty hours during which Contractor will be required to perform visitor assistance duties in accordance with the Capital Regional Office (CRO) Gate Attendant Scope of Work and Responsibility, all Paragraphs. In all parks, surveillance will be maintained from 6:00 am - 10:00 PM.

Duty Hours actually in the gate house are:

Sunday	0900 to 2000
Monday	1000 to 2000
Tuesday	1000 to 2000
Wednesday	1000 to 2000
Thursday	0900 to 2200
Friday	0900 to 2200
Saturday	0900 to 2200

The Friday and Saturday Hours will be used for all holidays, regardless of when they fall. Duty Hours may vary due to high usage and holidays.

b. Availability hours: Non-duty hours (10:00 PM - 6:00 am) during which the Contractor must be inside the park in which he resides for response to unexpected events in accordance with Duty Shift Schedule.

2. Operational Responsibility: Park closure gates will be opened and closed by the Contractor on duty according to the following schedule of operation:

Camping areas open from 6:00 am - 10:00 PM

Day use areas open from 6:00 am - dark *

* Dark - 30 minutes after sunset

All parks are multiple use parks equipped with traffic control devices and gates. Gate Attendants will be required to operate the gate attendant building during surveillance hours indicated in paragraph A.1.a above, and in accordance with all paragraphs in the CRO Gate Attendant Scope of Work and Responsibility. Listed below are additional requirements at each park.

- a. Wilson H. Fox Park: The contractor will be required to open and close group shelter gates as facility usage deems necessary along with everyday opening and closing of day use area.
- b. Taylor Park: The Contractor may be responsible for opening and closing the West End Trailhead gate at 6:00 am and dark, respectively.
- c. Willis Creek Park: The Contractor will be required to close the group shelter gate the night prior to rental and open the gate when reservations arrive.
- d. Friendship Park: The contractor will be required to work all holidays as designated by the park manager. The contractor will be required to open and close group shelter gates as facility usage deems necessary.

Friendship Park works normal schedule Friday, Saturday, & Sunday. Contractor will be required to work Memorial Day, July 4th and Labor Day.

3. Park Patrols. Contractor will be required to make a minimum of three (3) periodic checks daily at least 2 hours apart of all park areas to insure proper use of facilities. This is in addition to those required in opening and closing of the day use area and entrance gates. Boat ramp parking areas and beach areas must be checked at the beginning of each shift to identify day-user vehicles that have failed to pay a user fee. Handouts will be placed on the windows of vehicles and description and license plate number of the vehicle must be recorded. Violations of Title 36 Rules and Regulations by visitors will be given to park rangers for compliance however they see fit and **NOT** enforced by contractors. Violations to this could result in termination of the contract. One attendant must remain on duty at the gatehouse while the other patrols the campground. Additional inspections may be required to check on visitor complaints, deliver emergency messages, assist park rangers, conduct visitor comment surveys, and to insure visitors comply with park closure regulations. This is all at no additional cost to the government.

4. Use Fee Collections. Weekly delivery to the project office of all paperwork from the park Bill For Collection (BFC) or Remittance Register (RR) during proceeding week will be required. For distance to the project office from each park see "Granger Lake Mileage Chart". The contractor will be responsible for remitting monies for each individual approved BFC or RR. The final approved BFC or RR, cashiers check or money order, and all personal checks will be remitted to National Recreation Reservation Service (NRRS) lock box (currently located in Atlanta, Georgia) weekly. The contractor will be responsible for purchasing cashiers checks (CC) for cash received from user fees as well as paying postage to mail the BFC or RR. If CC needs to be cancelled and reissued for any reason it will be at the contractor's expense. The Government will provide the envelopes. Any copies or supplies needed to turn-in the BFC or RR will be at the expense of the contractor. Inspections (weekly, random, and monthly) may be performed during the contract period.

B. SPECIAL REQUIREMENTS FOR LIVING AREA ON GOVERNMENT PROPERTY

1. Communications. A telephone and radio communication will be provided at each entrance station. A telephone jack (extension-line system with other gate attendant contractors) at the trailer site may be provided. The Government will not be responsible for the hookup from the outside phone jack into the travel trailer.

2. Utilities. No reimbursement will be made whenever utilities are not available and must be secured elsewhere. The Government provides an electrical, water and sewage hook-up. The use of these facilities are at the contractors risk and damage to equipment will be the sole responsibility of the contractor.

3. Laundry. Because of the open nature of the trailer sites and their proximity to the park entrance, no clotheslines or the drying of laundry at or near the trailer site will be permitted.

4. Trailer Site. Maximum size trailer not more than 42 feet in length and 12 feet in width. The contractor will maintain the area where the trailer is parked in a clean, mowed, sanitary condition at all times. Area to be mowed extends 30 feet in all directions from trailer pad. Contractor will be required to furnish all necessary mowing equipment or contract with others to perform the mowing.

5. Gate House Maintenance: Gate attendants are responsible for maintaining the gate house, both inside and outside, in a clean, orderly, and sanitary condition at all times. Gate attendants will provide all equipment, tools and needed supplies necessary for use and to clean the gatehouse.

C. Special Considerations.

1. Computers or cash registers are currently installed in the gatehouses. All gate attendants should be prepared to operate such equipment during the contract period. Training for the computer operation will be provided by the Government. Use of the program will require computer literacy. The program is window driven with the use of a mouse and relatively mistake proof. Minimal computer training or skills are anticipated to be required by

prospective bidders. A training computer will be available for contractors a week prior to the start of the contract. While it is not mandatory, it is highly recommended that the contractor utilize the unpaid training time to learn the new reservation software. Note all contractors will be on a four days on four day off alternating shift schedule.

2. For the month of March only, contractors in Taylor Park may operate the gate house with a single person team. This is to ensure that contractors are allowed to bid both summer and winter jobs allowing the contractor to operate two contracts for this month only, should that be necessary. If no winter contract is held, a two person team will be required for the month of March. After the month of March, all gate attendants are required to have a two person team.

Granger Lake Mileage Chart (estimated)

	Project Office	Friendship Park	Taylor Park	Taylor W.Trailhead
Taylor	4.5	5.8		1.6
Wilson Fox	2.8	4.1	1.7	
Willis Creek	10.0	8.7		
Friendship	1.3			7.4

GRANGER LAKE GATE ATTENDANT DUTY SHIFT SCHEDULE
1 MARCH THROUGH 30 SEPTEMBER for Taylor Park
1 APRIL THROUGH 30 SEPTEMBER for Wilson Fox, Willis Creek & Friendship Parks

CONTRACTOR	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
WILSON H. FOX PARK Surveillance Hours Availability Hours Gate House Hours	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2000
TAYLOR PARK Surveillance Hours Availability Hours Gate House Hours	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2000
WILLIS CREEK PARK Surveillance Hours Availability Hours Gate House Hours	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 1000-2000	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2200	0600-2200 2200-0600 0900-2000
FRIENDSHIP PARK Surveillance Hours Availability Hours Gate House Hours	OFF	OFF	OFF	OFF	0600-2200 2200-0600 0900-Dark	0600-2200 2200-0600 0900-Dark	0600-2200 2200-0600 0900-Dark

*** All gate attendants are on a four on four off schedule. Contractor #1 in each park will start the contract, working the first four days, then alternate with contractor #2. No changes to this schedule will be made without prior approval by the lake manager.

LAKE GEORGETOWN

SCOPE OF WORK

1. All gate attendants will hand out information pamphlets to all visitors as they enter the park, assist users in locating sites, and courteously answer questions by visitors. Tact, diplomacy, and courtesy will be exercised at all times in dealing with the public. The Lake Georgetown staff is committed to providing our visitors with the highest level of customer service. Gate attendant contractors are expected to support and further this goal.

2. The contractor will:

- A. **Promptly** report accidents/incidents to Corps Rangers.
- B. Keep a written record of **all** complaints and criticisms.
- C. Keep records of campers and parks as required.
- D. Present a neat and clean appearance while on duty.
- E. Support the U.S. Army Corps of Engineers, all project programs and refrain from participation in the furtherance of rumors.
- F. Collect and remit **all** fees and receipts as required.
- G. Be required to attend a 4-6 hour orientation normally held the day before contractual services begin.

3. All gate attendants will maintain **24 hour surveillance** in the park for their 4 day work week which includes weekends and some Federal holidays. A workday includes approximately 14 to 16 hours actual duty time by at least one attendant. Work will be scheduled and days off will be coordinated so that the main gate will be manned at all times.

<u>4. PARK AREA</u>	<u>PRIMARY FUNCTION</u>
Jim Hogg	Camping
Cedar Breaks	Multiple Use
Russell	Multiple Use
Tejas Camp	Camping

Park gates at Jim Hogg Park, Cedar Breaks Park, and Russell Park are equipped with manually operated traffic control gates.

Hours of Operation: Camping areas open from 6:00 a.m.- 10:00 p.m.
Day use areas open from 6:00 a.m.- dark
Dark is defined as 30 minutes following official sunset time.
Gatehouse open from 8:00 a.m. - 10:00 p.m.

Park closure gates will be opened and closed by contractor according to above schedule of operation.

5. Contractor may be required to direct traffic flow from outside the gatehouse for several hours during periods of heavy use in any park.

6. **No fee collection contract will be in effect. The contractor will be required to convert all cash received during their 4 day work week into money orders or certified checks and remit them (along with all checks received) directly to the address specified by the Corps. The contractor will be responsible for, but not limited to, the cost of acquiring all money orders, certified checks, envelopes, and postage necessary to deliver all monies collected during the preceding 4 day period to an address to be specified by the Corps. The estimated number of money orders/certified checks required per attendant will be twenty-five. The contractor will be responsible for acquiring a surety bond in the amount of \$5,000.00 prior to start of**

contract. All gate attendants are required to remit their paperwork and receipts to the Project office as instructed by the fee collector.

7. All open parks will have two sets of gate attendants. The schedules are as follows.

A. Jim Hogg Park--Jim Hogg Park attendants will work approximate 14 hour shifts for four days (see work schedule). The park attendant will be required to open the main entrance gate to the park at 6:00 a.m. and close it at 10:00 p.m. The park attendant will not be required to open the gatehouse until 8:00 a.m. except on occasions deemed necessary by the Corps.

B. Cedar Breaks Park--Cedar Breaks Park attendants will work approximate 14 hour shifts for four days (see work schedule). The park attendant will be required to open the main entrance gate to the park at 6:00 a.m. and close it at 10:00 p.m. The park attendant will not be required to open the gatehouse until 8:00 a.m. except on occasions deemed necessary by the Corps. The attendant who has the responsibility of manning the gatehouse at Cedar Breaks Park during the morning shift on any particular day will be required to open the Stilling Basin gate and the Overlook Park gate at 7:30 a.m. daily. Approximate mileage is 13 miles round-trip. The attendant who has the responsibility of manning the gatehouse at Cedar Breaks Park during the evening shift on any particular day will close the same gates daily at dark. Each attendant on duty will open and close the picnic area gate within the park in accordance with the posted hours of operation. Prior to closing any of these gates, the attendant will insure that all vehicles have vacated the area. Under no circumstances will a vehicle be locked behind any gates where a 24 hour exit is not provided.

C. Russell Park-- Russell Park attendants will work approximate 14 hour shifts for four days (see work schedule). The park attendant will be required to open the main gate and the camp/day use gate at 6:00 a.m. and close them at 10:00 pm. Gate attendants will be required to operate vehicle barriers which are also in place. The park attendant will not be required to open the gatehouse until 8:00 a.m. except on occasions deemed necessary by the Corps. The park attendant will be responsible for making sure the swim beach/day use area is vacant at dark and both gates to it are closed. Dark will be defined as 30 minutes past official sunset time. Overnight camping will be allowed at the covered group use shelters and the upper loop of the day use area and the park attendant will be required to collect these fees and remove non-overnight users.

D. Tejas Camp--Tejas Camp attendants will be on duty 6 days a week. The contractor's primary responsibilities will be to collect camping fees and monitor the hunting program, and assisting in the implementation thereof during hunting season. Principle duties include the operation of a check station located at the contractor's trailer site where detailed records will be maintained and fees will be collected. The contractor may be required to check deer hunters' permits as they enter the area to insure that they are authorized to hunt. The contractor will be required to obtain lower jawbones and statistical information on all deer harvested during the season. The gate attendant may be required to open and close a main park gate as directed.

8. A telephone (party-line system with the other gate attendants) will be provided for the gatehouse. An outside jack (on the same line) will be provided for the contractor's RV. The Government will not be responsible for the hookup from the jack to the RV. Long distance phone calls are not authorized on these phone lines. Where available, contractors may secure an additional phone line at the sole expense of the contractor. The contractor will not disclose this number to anyone except for emergency notification since the number is non-published. Failure to comply with this rule may result in changing the number at the attendant's own cost.

9. No reimbursement will be made whenever utilities are not available and must be secured elsewhere.

10. **Smoking is not allowed in any gatehouse.** The gatehouse will be kept in a neat orderly condition and thoroughly cleaned at the end of each shift. All cleaning supplies, including but not limited to toilet paper and paper towels, will be provided by the contractor. Deficiencies in this area will be corrected immediately upon notification by the Park Manager or his representative.

11. The contractor will be required to water shrubs, trees, grass, and flowers in the immediate area of the entrance gate complex as required by the Park Manager or his representatives.
12. All pets will be confined in the contractor's trailer or on a leash less than six feet in length. **Pets are not permitted in the gatehouse at anytime except for animals trained in, and aiding the handicapped.** Failure to comply with this regulation can result in cleaning/replacing of the carpet at the attendants own expense.
13. The maximum trailer size to be used by the contractor is 45 feet. The contractor will maintain the area where the trailer is parked in a clean and sanitary condition at all times.
14. The gatehouse and all safes therein will be locked at all times. Only authorized personnel are permitted in the gatehouse at anytime.
15. The contractor will provide a minimum of three patrols daily. More patrols may warranted (by an increased number of users inside the park) on any given day to insure security and Title 36 compliance.
16. The contractor will be required to use a computer extensively in collecting fees. The contractor will be required to collect day use fees in accordance with established policies, guidelines, and methods. The methods will include the use of computers, cash registers, and other means not previously in use. In addition, the contractor will be required to sell Golden Age Passports and Annual Day Use Passes. Contractors will be personally responsible for any failure to collect fees.
17. The contractor will report all disturbances to Corps Rangers or, in the event that he/she is unable to contact a Corps Ranger, to local law enforcement officers. All communications with law officers will be reported to Corps Rangers as soon as practical. The contractor will not attempt to apprehend any violators. In the case of a medical emergency, EMS will be contacted and a Ranger will be notified as soon as possible.
18. The contractor will be required to operate a new reservation system software and a new computer system employing a mouse and new printers using standard operating procedures outlined in handouts and the gate attendant handbook. While it is not mandatory, it is highly recommended that the attendant attend several days of unpaid training to learn the new reservation software. Suggested time for training is approximately 30 hours. **Please note that the NRRS software is web based and requires new training.**
19. The contractor may be required to take evaporation pond and lift station meter readings if no park host is available or on duty.
20. **The contractor will be responsible for picking up all supplies necessary to operate the gatehouse.** These will be available at the project office during normal business hours (Monday – Friday 8:00 am to 4:30 pm). Two day advance notice shall be given for items which will be printed at the office (use the supply list to order in advance). Many of the forms used will be available on the computer at the campground gatehouse.

GATE ATTENDANT DUTY SCHEDULE

Shift 1 - starts 1 Apr thru 4 Apr and then you are off 4 days, etc...

Shift 2 - starts 5 Apr thru 8 Apr and then you are off 4 days, etc...

Tejas – off on Wednesdays only.

Each attendants shift ends at 12:00 am of their last day. The attendant is responsible for surveillance in the park up to that time. Do not leave the park before your surveillance period is over unless you have made arrangements with the other gate attendants to finish your shift.

This rotates each shift thru some weekends off. Calendars are normally provided in each gatehouse to mark your workdays. If you have any questions concerning the new changes, please contact Olen Burditt at (512)930-2283 prior to bidding. **Consult the bid sheet for the total number of days per shift.**

Bidders on Russell and Tejas Parks:

Please note the changes to duties there – some overnight camping will be allowed in Russell Park. Russell and Tejas Park gate attendants will be required to convert all cash to money orders/ cashiers checks, total all checks on tape, and remit to the Recreation Fee Cashier as instructed. Take this into consideration when bidding.

All bidders:

Please read the specifications carefully – some duties have changed!

SOMERVILLE LAKE

SCOPE OF WORK

1. **GENERAL:** Gate attendants (two (2) persons) shall remain in the park during their entire work shift as specified by the Lake Manager. Gate Attendants will work a four (4) day work shift. The four (4) day work shift begins Friday Morning and extends through Monday evening. The primary duties of the Rover Gate Attendant is to patrol park, check campsite status, mark reserved campsites, deliver messages to park visitors, and inform park visitors and campers of any violation of rules regulations and policies.

2. **DUTY HOURS:** Gate attendants shall be considered on duty during the hours between 8:00 am and 10:30 pm. Between the hours of 10:30 pm and 8:00 am gate attendants shall be considered available for emergency duty should it be necessary to assist park visitors or meet other contract specifications.

3. **GOVERNMENT SUPPLIED ITEMS:** The government will supply the following materials: forms, maps, brochures, handouts, light bulbs, air condition filters, computer paper, staplers, staples, china markers, water hose, and sprinklers.

4. **CONTRACTOR SUPPLIED ITEMS:** The contractor shall furnish all materials, excluding those furnished by government as specified above, needed to operate the gatehouse. This list includes, but is not limited to, hi-liters, color markers, notepads, pens, pencils, tape, trash bags, cleaning supplies, restroom supplies and any other items that may be necessary to operate the gatehouse.

5. **GATE HOUSE and LANDSCAPE MAINTENANCE:**

a. Gate Attendants are responsible for maintaining the gatehouse, both inside and outside, in a clean, orderly, and sanitary condition at all times. The gatehouse will be thoroughly cleaned at the end of each shift to the Lake Manager or designated representative's satisfaction to include the following:

- 1) toilet facilities
- 2) carpet (vacuumed)
- 3) floors (swept and mopped)
- 4) windows (washed)
- 5) entire interior building surfaces (dusted)
(cleaned if necessary)
- 6) outside building and walking surfaces
- 7) seventy-five (75) feet area around the
gatehouse will be free of litter
- 8) all trash cans emptied

Gate Attendants will provide all equipment, tools, supplies and materials necessary to clean the gatehouse.

b. Gate Attendant shall water the lawn, flowers, trees, and shrubs in the immediate area of the gatehouse and/or trailer site as instructed by lake personnel. The Government will provide hose and sprinklers.

6. **USER FEES:** This contract may require the Gate Attendant to collect user fees.

7. **GROUP SHELTERS:** If group shelters in the park are rented, Gate Attendants will unlock electric panels and entrance gates for the renter. Upon departure of a renter, Gate Attendant will conduct an inspection of the group shelter, barbecue pit and associated items. Gate Attendant will advise renter if additional cleaning is required. Park Ranger will be notified if renter fails to properly clean group shelter, barbecue pit, or associated items. Gate Attendant will complete required inspection reports and turn in the reports to the Lake Manager or designated representative a minimum of once per week.

8. **CAMPING STATUS:** Gate Attendants camping status will match the reservation arrival reports. The Gate Attendant will make sure that the individuals that are on the reservation arrival reports are current and in agreement with NRRS (Park Office), Outdoor Recreation Management Suite(ORMS) or the AUPS reservation reports. Gate Attendants shall perform the duty of changing campsite status markers in accordance with established policies of the Lake Manager. In the event all electrical and/or non-electrical campsites are occupied, Gate Attendants will maintain a waiting list and notify those individuals, in order of placement on the waiting lists, whenever a campsite becomes vacant.

9. **PARK INSPECTION:** Gate Attendants shall patrol entire park a minimum of eight (8) times daily during the summer season (1 April through 30 September) in accordance with established policy of the Lake Manager. Gate Attendants shall inform park visitors and campers of any violation of rules, regulations, and policies in a friendly, informative manner and ask for compliance. Gate Attendants shall keep a patrol inspection report in a neat and timely manner. Gate Attendants shall check all restroom lights and guard lights at least once during the hours of darkness each day to insure that they are working properly. The Lake Office will be notified of any guard lights that are inoperative during the first scheduled workday after discovering them inoperative. Water hydrants and water cut-offs will be turned on and off as required by the Lake Manager.

10. **GATE OPERATION:** Park entrance gates will be closed at 10:10 pm each night and opened at 6:00 am each morning. Between 10:10 pm and 6:00 am, Gate Attendants will allow ingress and egress of individuals who have valid emergencies or who need to deliver emergency messages. Late arrivals will be directed to overflow areas. Gate Attendants shall operate automatic gate arms as required by the Lake Manager. In the event of power failure, Gate Attendants shall secure automatic gate arms in open position and return automatic gate arms to normal operation when power is restored. Additional gates in nearby free park areas may also be opened and closed by Gate Attendants as required by Lake Manager. Rocky Creek Park Gate Attendant will open and close the gate at Pecan Lake Area. Gate will be opened at 6:00 am and closed at 10:00 pm. Pecan Lake Area is approximately 4.5 miles west of the gatehouse at Rocky Creek Park.

11. **PRE-WORK CONFERENCE:** Successful bidders will be required to attend a pre-work conference to be held on 1 April or other date as specified by the Lake Manager. Training session will begin at 8:30 am and conclude at 4:30 pm. Gate Attendants will not receive any separate payment for attending the pre-work conference. Gate Attendants shall attend additional training sessions as required by the Lake Manager during the contract on a regularly scheduled workday.

12. **LOST AND FOUND:** Gate Attendants will maintain a lost and found department in the gatehouse. Any items not picked up after two (2) weeks will be turned in to a Park Ranger or contract fee collector. Gate Attendants will prepare a lost and found report on all lost and found property. Gate Attendants will insure that proper identification is obtained from individuals before release of any lost and found property.

13. **COMPLIANCE:** Gate Attendants are responsible for following procedures and requirements specified in a comprehensive Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook issued by the Lake Office. Gate Attendants may receive performance evaluations as specified by the Lake Manager.

14. **AMERICA THE BEAUTIFUL SENIOR PASS/AMERICA THE BEAUTIFUL ACCESS PASS AND ANNUAL PASSES:** If permitted by the Lake Manager, Gate Attendants will issue America the Beautiful Senior Pass/America the Beautiful Access Pass and/or Annual Passes.

15. **VOLUNTEER PROJECTS:** Gate Attendants will assist Park Ranger personnel in monitoring volunteer projects being conducted in the park. This will include, but not be limited to: issuing and receiving tools and equipment, directing volunteers to work areas and periodically checking on work being done.

16. **OTHER REQUIREMENTS:** Gate Attendants will complete reports as required by the Lake Manager. The reports include; but are not limited to: Daily Activity Reports, Inspection Reports, Incident Reports and Lost and Found Reports. Gate Attendants will be required to perform additional duties as required in the Capital Regional

Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook. Gate Attendants shall be required to sign a form indicating their understanding of the Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook. A copy of the Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook will be available at the Somerville Lake Office for review by prospective bidders.

BELTON AND STILLHOUSE HOLLOW LAKE

SCOPE OF WORK

1. PROJECT AND PARK DESCRIPTION – BELTON LAKE

1.1. **The Belton/Stillhouse Lake Office** is located 1 mile south of US 190 on FM 1670 in Belton, Texas. Belton Lake is located on the Leon River 16.7 miles upstream of the confluence of the Leon River and the Little River. It is in the northern part of Bell County, Texas about three miles north of the City of Belton and about eight miles west of the City of Temple, Texas. The Lake area lies within Bell and Coryell Counties.

Belton Lake was constructed by the U.S. Army Corps of Engineers to control flooding within the Brazos River Basin. The lake also functions as a water supply for several of the surrounding communities, fish and wildlife habitat, and provides recreation opportunities for the public.

1.1.1. **Westcliff Park:** This Park has 38 RV and tent campsites with water and electric hook-ups, 4 tent sites and a picnic area. Park visitors have access to restrooms with hot showers, a boatramp, swimming beach, and playground.

2. PROJECT AND PARK DESCRIPTION – STILLHOUSE HOLLOW LAKE

2.1. **Stillhouse Hollow Lake** was constructed by the U.S. Army Corps of Engineers to control flooding within the Brazos River Basin. The lake also functions as a water supply for several of the surrounding communities, fish and wildlife habitat, and provides recreation opportunities for the public.

2.1.1. **Dana Peak Park:** This Park has 25 RV and tent camping campsites with water and electric hook-ups. This park has restroom facilities with hot showers, swimming beach with change shelter, a picnic area, a group picnic area, a hike, bike, and equestrian trail, fishing dock and 4 - lane boatramp. There is a restroom in the gatehouse for the gate attendant's use.

3. **Duty Schedule:** Contractors are required to reside in the park and will maintain 24-hour surveillance when on duty. **All contractors will be on a “4 on and 4 off” shift schedule. Gate attendant #1 positions will begin work on the first contract day (Winter: October 1, Summer: April 1) for 4 days and are off for the next 4 days. Gate attendant #2 positions start work on the 5th day, work 4 days and are off the following 4 days. This pattern continues throughout the term of the contract. See duty schedules pages 6 - 9 of this section for specific workdays.**

3.1. Following the shift on the 4th day, the contractor is off duty at park closing time and the other gate attendant is on duty and must be in the park for after hour's emergencies or other unexpected events.

3.2. Contractors are required to work all holidays that fall on their duty days.

3.3. Contractors at some locations are responsible for opening and closing additional park areas. See Table 1 “Park Hours of Operation” for the attendant responsible, opening/closing times and approximate round trip mileage required to perform this task.

4. **Manpower Requirements:** A minimum of one member of the two person team will man the gatehouse during duty hours. See Table 1 for park hours. Park gates shall be opened and closed at the time indicated in this table. During times of high usage, both members of the contracting team are required to be in the gatehouse to provide prompt customer service. Customer waiting time will be kept as short as possible.

4.1 Duty hours: (6:00 am - 10:00 PM) during which Contractor will be required to perform visitor

assistance duties in accordance with the Capital Regional Office (CRO) Gate Attendant Scope of Work and Responsibility, all Paragraphs. Normally, the gatehouse will be manned from 8:00 AM – 10:00 PM Friday, Saturday, Sunday, and all federal holidays and from 9:00 AM – 9:00 PM Monday through Thursday. Heavy use periods may require extended hours not to exceed 6:00am – 10:00pm. Permanent gatehouse duty schedule changes may be made with one (1) week advance notice from the Lake Manager.

- 4.2 Availability hours: Non-duty hours (10:00 PM - 6:00 am) during which the Contractor must be inside the park in which he resides for response to unexpected events.
5. **Pre-work Conference and Training**: Gate Attendant orientation for Belton and Stillhouse Hollow Lake is generally held the first day of the contract from 1300 – 1630 hours at the Capital Regional Office Conference Room. All contractors are required to attend. Contract requirements and training on all facets of the Gate Attendant Program will be covered during this meeting. **Attendants not familiar with the NRRS software are encouraged to observe the outgoing attendants operate the system prior to orientation. Five days of observation are recommended. All attendants are required to allow incoming attendants access to the gatehouse for this purpose as directed by the Gate Attendant Coordinator.**
6. **Gatehouse**: The gatehouse will be **kept locked at all times** for the security of the contractor and Government Property. Contractor shall set the alarm and lock all windows and doors when off duty.
 - 6.1. The contractor may be required to perform small amounts of watering vegetation or weed control in the area around the gatehouse.
7. **Use Fee Collection**: Fee money and permits will be collected from the gate attendant contractor at the park by an appointed fee collector/cashier weekly, or as required. The attendant will prepare, balance and sign fee collection document(s). In the event fees do not balance, the contractor will be responsible for any shortage and any excess collections will be added to the total.
 - 7.1. National Recreation Reservation Service (NRRS) computers are currently installed to manage campsite, group and day use areas. Cash registers are also used at Stillhouse, Dana Peak, and Temple Parks. The cash register totals will be entered into the NRRS computer at the end of each day. **Note: The Corps of Engineers is preparing for the implementation of a web based NRRS system Fall 2007. Attendants will be required to attend additional training on this new system at no additional cost to the Government.** All gate attendants should be prepared to operate such equipment during the contract period. Any successful bidders who are new to the NRRS are strongly encouraged to work with the current contractor at the park to learn the system. Additional training will be provided during the contract term.
8. **Park Rounds**: Contractor shall make a minimum of two (2) periodic checks daily at least 2 hours apart of all park areas. Additional rounds shall be performed when necessary to ensure the accuracy of camping related records and fee collection. This is in addition to those required in opening and closing of park areas and entrance gates, if present. Additional inspections may be required to check visitor complaints, deliver messages and to assist park rangers, at no additional cost to the Government.
9. **Government Furnished Supplies**: Supplies deemed necessary by the Government for the performance of fee collection & camper management duties will be supplied. Any supplies deemed necessary by the contractor above what is provided by the Government will be secured at the expense of the contractor. A “Gate Attendant Handbook” will be issued to the contractor outlining day to day park operation procedures and policies.
10. **Communications**: A telephone will be provided at each gatehouse for official business use. Any charges determined to be personal or long distance other than official business are not allowed and will be the responsibility of the contractor. The Gate Attendant on duty is required to answer this phone during duty hours.

- 10.1. Additional phone lines and/or any change, alteration or tampering with phone or data lines in the gatehouse is prohibited.
- 10.2. A personal phone line may be installed at the gate attendant site. The Government will not be responsible for any costs related to this line or installation.
11. **Utilities:** No reimbursement will be made whenever utilities are not available to the Gate Attendant and must be secured elsewhere. The Government provides a 50 amp electrical, water and sewage hook-up at each gate attendant site.
12. **Compliance Inspections:** All Gate Attendants will be subject to contract compliance inspections, including public relations performance. Inspection results will be provided and any identified deficiencies shall be promptly corrected by the contractor. The frequency of inspections may be adjusted at the discretion of the Lake Manager or the appointed inspector.

ADDITIONAL INFORMATION:

1. For additional information contact: Todd Spivey, Park Ranger (254) 939-2461 or visit www.corpslakes.us/belton or www.corpslakes.us/stillhousehollow
2. A site visit is recommended for first time bidders.

Table 1: Park Hours of Operation, Belton & Stillhouse Hollow Lakes

Location	Open AM	Close PM	Mileage*	Responsible Attendant
Cedar Ridge Park	6:00	10:00	N/A	Cedar Ridge
Temple Park	6:00	9:00	N/A	Temple
Live Oak Ridge Park	6:00	10:00	N/A	Live Oak Ridge
Miller Springs NA	8:00	Sunset***	0.2 mile	Live Oak Ridge
Miller Springs Park	8:00	Sunset***	0.5 mile**	Live Oak Ridge
Belton Lakeview Park	8:00	Sunset***	4 miles	Live Oak Ridge
Westcliff Park	6:00	10:00	N/A	Westcliff
White Flint Park	6:00	10:00	N/A	White Flint
Stillhouse Beach Area	6:00	Sunset***	N/A	Stillhouse
Stillhouse Entrance	6:00	9:00	N/A	Stillhouse
Chalk Ridge Falls NA	8:00	Sunset***	12.0	Stillhouse
Dana Peak Park	6:00	10:00	N/A	Dana Peak
Dana Peak Beach and Picnic Area	6:00	Sunset***	N/A	Dana Peak
Union Grove Park	6:00	10:00	N/A	Union Grove
Rivers Bend Park	6:00	Sunset***	4.0	Union Grove

* Mileage shown is one (1) round trip.

** Miller Springs Park and Belton Lakeview Park mileage shown is 4.0 mi round trip to close Belton Lakeview Park plus 0.5 mi round trip deviation necessary to close Miller Springs Park during the same trip.

*** Sunset is the sunset time published in a local newspaper.

GRANGER/GEORGETOWN WAGE RATES

WD 05-2503 (Rev.-6) was first posted on www.wdol.gov on 06/03/2008

*****REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of LaborU.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210Shirley F. Ebbesen Division of
Director Wage DeterminationsWage Determination No.: 2005-2503
Revision No.: 6
Date Of Revision: 05/29/2008

State: Texas

Area: Texas Counties of Bastrop, Blanco, Burleson, Burnet, Caldwell, Fayette, Hays,
Lampasas, Lee, Llano, Mason, Milam, San Saba, Travis, Williamson****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	12.00
01012 - Accounting Clerk II	13.84
01013 - Accounting Clerk III	15.11
01020 - Administrative Assistant	21.80
01040 - Court Reporter	19.27
01051 - Data Entry Operator I	12.62
01052 - Data Entry Operator II	14.59
01060 - Dispatcher, Motor Vehicle	16.62
01070 - Document Preparation Clerk	12.41
01090 - Duplicating Machine Operator	12.41
01111 - General Clerk I	11.75
01112 - General Clerk II	13.01
01113 - General Clerk III	14.40
01120 - Housing Referral Assistant	20.32
01141 - Messenger Courier	10.46
01191 - Order Clerk I	13.22
01192 - Order Clerk II	14.30
01261 - Personnel Assistant (Employment) I	15.38
01262 - Personnel Assistant (Employment) II	17.21
01263 - Personnel Assistant (Employment) III	19.19
01270 - Production Control Clerk	19.19
01280 - Receptionist	12.48
01290 - Rental Clerk	14.07
01300 - Scheduler, Maintenance	15.30
01311 - Secretary I	15.30
01312 - Secretary II	19.27
01313 - Secretary III	20.32
01320 - Service Order Dispatcher	13.46
01410 - Supply Technician	21.80
01420 - Survey Worker	15.38
01531 - Travel Clerk I	10.56
01532 - Travel Clerk II	11.40
01533 - Travel Clerk III	12.00
01611 - Word Processor I	14.17
01612 - Word Processor II	15.91
01613 - Word Processor III	17.79
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	20.10
05010 - Automotive Electrician	16.51
05040 - Automotive Glass Installer	15.65
05070 - Automotive Worker	15.65
05110 - Mobile Equipment Servicer	13.72
05130 - Motor Equipment Metal Mechanic	17.38

05160 - Motor Equipment Metal Worker	15.65
05190 - Motor Vehicle Mechanic	17.38
05220 - Motor Vehicle Mechanic Helper	12.70
05250 - Motor Vehicle Upholstery Worker	14.59
05280 - Motor Vehicle Wrecker	15.65
05310 - Painter, Automotive	16.51
05340 - Radiator Repair Specialist	15.65
05370 - Tire Repairer	11.68
05400 - Transmission Repair Specialist	17.39
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.50
07041 - Cook I	9.45
07042 - Cook II	10.68
07070 - Dishwasher	8.25
07130 - Food Service Worker	8.84
07210 - Meat Cutter	13.66
07260 - Waiter/Waitress	9.00
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	14.54
09040 - Furniture Handler	9.72
09080 - Furniture Refinisher	14.54
09090 - Furniture Refinisher Helper	11.43
09110 - Furniture Repairer, Minor	13.17
09130 - Upholsterer	14.54
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.18
11060 - Elevator Operator	9.85
11090 - Gardener	12.57
11122 - Housekeeping Aide	9.85
11150 - Janitor	9.85
11210 - Laborer, Grounds Maintenance	10.02
11240 - Maid or Houseman	8.31
11260 - Pruner	9.14
11270 - Tractor Operator	11.72
11330 - Trail Maintenance Worker	10.02
11360 - Window Cleaner	10.78
12000 - Health Occupations	
12010 - Ambulance Driver	15.09
12011 - Breath Alcohol Technician	15.09
12012 - Certified Occupational Therapist Assistant	23.79
12015 - Certified Physical Therapist Assistant	21.60
12020 - Dental Assistant	15.79
12025 - Dental Hygienist	41.16
12030 - EKG Technician	22.87
12035 - Electroneurodiagnostic Technologist	22.87
12040 - Emergency Medical Technician	15.09
12071 - Licensed Practical Nurse I	16.04
12072 - Licensed Practical Nurse II	17.94
12073 - Licensed Practical Nurse III	20.01
12100 - Medical Assistant	13.73
12130 - Medical Laboratory Technician	15.42
12160 - Medical Record Clerk	13.54
12190 - Medical Record Technician	14.12
12195 - Medical Transcriptionist	14.39
12210 - Nuclear Medicine Technologist	28.98
12221 - Nursing Assistant I	9.86
12222 - Nursing Assistant II	11.09
12223 - Nursing Assistant III	12.10
12224 - Nursing Assistant IV	13.59
12235 - Optical Dispenser	13.59
12236 - Optical Technician	11.13
12250 - Pharmacy Technician	13.58
12280 - Phlebotomist	13.60
12305 - Radiologic Technologist	23.84
12311 - Registered Nurse I	22.43
12312 - Registered Nurse II	27.44
12313 - Registered Nurse II, Specialist	27.44
12314 - Registered Nurse III	33.20
12315 - Registered Nurse III, Anesthetist	33.20
12316 - Registered Nurse IV	39.80
12317 - Scheduler (Drug and Alcohol Testing)	22.22
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	19.55
13012 - Exhibits Specialist II	25.78

13013	- Exhibits Specialist III	27.60
13041	- Illustrator I	19.55
13042	- Illustrator II	25.78
13043	- Illustrator III	27.60
13047	- Librarian	23.16
13050	- Library Aide/Clerk	12.54
13054	- Library Information Technology Systems Administrator	20.91
13058	- Library Technician	16.88
13061	- Media Specialist I	15.02
13062	- Media Specialist II	16.88
13063	- Media Specialist III	18.83
13071	- Photographer I	15.93
13072	- Photographer II	17.82
13073	- Photographer III	22.66
13074	- Photographer IV	27.01
13075	- Photographer V	32.64
13110	- Video Teleconference Technician	16.05
14000	- Information Technology Occupations	
14041	- Computer Operator I	14.38
14042	- Computer Operator II	16.62
14043	- Computer Operator III	19.19
14044	- Computer Operator IV	21.32
14045	- Computer Operator V	23.61
14071	- Computer Programmer I (1)	23.01
14072	- Computer Programmer II (1)	
14073	- Computer Programmer III (1)	
14074	- Computer Programmer IV (1)	
14101	- Computer Systems Analyst I (1)	
14102	- Computer Systems Analyst II (1)	
14103	- Computer Systems Analyst III (1)	
14150	- Peripheral Equipment Operator	14.38
14160	- Personal Computer Support Technician	22.53
15000	- Instructional Occupations	
15010	- Aircrew Training Devices Instructor (Non-Rated)	31.00
15020	- Aircrew Training Devices Instructor (Rated)	37.51
15030	- Air Crew Training Devices Instructor (Pilot)	44.48
15050	- Computer Based Training Specialist / Instructor	31.03
15060	- Educational Technologist	33.26
15070	- Flight Instructor (Pilot)	44.48
15080	- Graphic Artist	21.57
15090	- Technical Instructor	20.56
15095	- Technical Instructor/Course Developer	25.15
15110	- Test Proctor	16.60
15120	- Tutor	16.60
16000	- Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010	- Assembler	7.55
16030	- Counter Attendant	7.55
16040	- Dry Cleaner	9.38
16070	- Finisher, Flatwork, Machine	7.55
16090	- Presser, Hand	7.55
16110	- Presser, Machine, Drycleaning	7.55
16130	- Presser, Machine, Shirts	7.55
16160	- Presser, Machine, Wearing Apparel, Laundry	7.55
16190	- Sewing Machine Operator	10.00
16220	- Tailor	10.63
16250	- Washer, Machine	8.16
19000	- Machine Tool Operation And Repair Occupations	
19010	- Machine-Tool Operator (Tool Room)	14.54
19040	- Tool And Die Maker	21.54
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	12.21
21030	- Material Coordinator	18.33
21040	- Material Expediter	18.33
21050	- Material Handling Laborer	10.49
21071	- Order Filler	11.41
21080	- Production Line Worker (Food Processing)	12.21
21110	- Shipping Packer	13.22
21130	- Shipping/Receiving Clerk	13.22
21140	- Store Worker I	10.19
21150	- Stock Clerk	13.47
21210	- Tools And Parts Attendant	12.21
21410	- Warehouse Specialist	12.21
23000	- Mechanics And Maintenance And Repair Occupations	
23010	- Aerospace Structural Welder	21.38

23021 - Aircraft Mechanic I	20.24
23022 - Aircraft Mechanic II	21.38
23023 - Aircraft Mechanic III	22.54
23040 - Aircraft Mechanic Helper	14.78
23050 - Aircraft, Painter	19.51
23060 - Aircraft Servicer	17.00
23080 - Aircraft Worker	18.02
23110 - Appliance Mechanic	16.75
23120 - Bicycle Repairer	11.68
23125 - Cable Splicer	19.08
23130 - Carpenter, Maintenance	17.94
23140 - Carpet Layer	18.35
23160 - Electrician, Maintenance	20.58
23181 - Electronics Technician Maintenance I	19.03
23182 - Electronics Technician Maintenance II	22.11
23183 - Electronics Technician Maintenance III	23.31
23260 - Fabric Worker	14.81
23290 - Fire Alarm System Mechanic	17.17
23310 - Fire Extinguisher Repairer	13.83
23311 - Fuel Distribution System Mechanic	17.59
23312 - Fuel Distribution System Operator	13.73
23370 - General Maintenance Worker	15.16
23380 - Ground Support Equipment Mechanic	20.24
23381 - Ground Support Equipment Servicer	17.00
23382 - Ground Support Equipment Worker	18.02
23391 - Gunsmith I	13.83
23392 - Gunsmith II	15.78
23393 - Gunsmith III	17.72
23410 - Heating, Ventilation And Air-Conditioning Mechanic	19.55
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	
21.27	
23430 - Heavy Equipment Mechanic	17.33
23440 - Heavy Equipment Operator	16.84
23460 - Instrument Mechanic	18.95
23465 - Laboratory/Shelter Mechanic	16.75
23470 - Laborer	11.18
23510 - Locksmith	16.29
23530 - Machinery Maintenance Mechanic	19.50
23550 - Machinist, Maintenance	16.96
23580 - Maintenance Trades Helper	12.09
23591 - Metrology Technician I	18.95
23592 - Metrology Technician II	20.01
23593 - Metrology Technician III	22.11
23640 - Millwright	17.00
23710 - Office Appliance Repairer	17.77
23760 - Painter, Maintenance	14.54
23790 - Pipefitter, Maintenance	21.53
23810 - Plumber, Maintenance	20.35
23820 - Pneudraulic Systems Mechanic	17.72
23850 - Rigger	17.72
23870 - Scale Mechanic	15.78
23890 - Sheet-Metal Worker, Maintenance	18.25
23910 - Small Engine Mechanic	14.32
23931 - Telecommunications Mechanic I	24.08
23932 - Telecommunications Mechanic II	25.29
23950 - Telephone Lineman	21.47
23960 - Welder, Combination, Maintenance	15.31
23965 - Well Driller	18.52
23970 - Woodcraft Worker	17.72
23980 - Woodworker	12.09
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.41
24580 - Child Care Center Clerk	11.73
24610 - Chore Aide	7.61
24620 - Family Readiness And Support Services Coordinator	10.20
24630 - Homemaker	16.48
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	18.14
25040 - Sewage Plant Operator	14.96
25070 - Stationary Engineer	18.14
25190 - Ventilation Equipment Tender	13.13
25210 - Water Treatment Plant Operator	14.96
27000 - Protective Service Occupations	
27004 - Alarm Monitor	15.43

27007 - Baggage Inspector	10.98
27008 - Corrections Officer	15.80
27010 - Court Security Officer	19.38
27030 - Detection Dog Handler	16.19
27040 - Detention Officer	17.26
27070 - Firefighter	19.67
27101 - Guard I	10.98
27102 - Guard II	16.19
27131 - Police Officer I	22.26
27132 - Police Officer II	24.73
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	9.84
28042 - Carnival Equipment Repairer	10.56
28043 - Carnival Equipment Worker	8.26
28210 - Gate Attendant/Gate Tender	12.73
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	14.24
28510 - Recreation Aide/Health Facility Attendant	10.26
28515 - Recreation Specialist	14.94
28630 - Sports Official	11.34
28690 - Swimming Pool Operator	15.96
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	15.62
29020 - Hatch Tender	15.62
29030 - Line Handler	15.62
29041 - Stevedore I	14.67
29042 - Stevedore II	16.59
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (2)	33.96
30011 - Air Traffic Control Specialist, Station (HFO) (2)	23.42
30012 - Air Traffic Control Specialist, Terminal (HFO) (2)	25.79
30021 - Archeological Technician I	18.71
30022 - Archeological Technician II	20.94
30023 - Archeological Technician III	25.93
30030 - Cartographic Technician	25.93
30040 - Civil Engineering Technician	25.78
30061 - Drafter/CAD Operator I	17.59
30062 - Drafter/CAD Operator II	19.55
30063 - Drafter/CAD Operator III	21.80
30064 - Drafter/CAD Operator IV	26.18
30081 - Engineering Technician I	14.60
30082 - Engineering Technician II	16.39
30083 - Engineering Technician III	18.33
30084 - Engineering Technician IV	22.71
30085 - Engineering Technician V	27.78
30086 - Engineering Technician VI	33.62
30090 - Environmental Technician	21.21
30210 - Laboratory Technician	19.43
30240 - Mathematical Technician	25.93
30361 - Paralegal/Legal Assistant I	19.61
30362 - Paralegal/Legal Assistant II	23.68
30363 - Paralegal/Legal Assistant III	29.69
30364 - Paralegal/Legal Assistant IV	35.94
30390 - Photo-Optics Technician	25.94
30461 - Technical Writer I	19.95
30462 - Technical Writer II	24.40
30463 - Technical Writer III	30.20
30491 - Unexploded Ordnance (UXO) Technician I	21.58
30492 - Unexploded Ordnance (UXO) Technician II	26.11
30493 - Unexploded Ordnance (UXO) Technician III	31.30
30494 - Unexploded (UXO) Safety Escort	21.58
30495 - Unexploded (UXO) Sweep Personnel	21.58
30620 - Weather Observer, Combined Upper Air Or Surface Programs (3)	23.16
30621 - Weather Observer, Senior (3)	25.73
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	10.46
31030 - Bus Driver	14.22
31043 - Driver Courier	13.09
31260 - Parking and Lot Attendant	8.86
31290 - Shuttle Bus Driver	14.11
31310 - Taxi Driver	10.95
31361 - Truckdriver, Light	14.11
31362 - Truckdriver, Medium	15.00
31363 - Truckdriver, Heavy	15.94

31364 - Truckdriver, Tractor-Trailer	15.94
99000 - Miscellaneous Occupations	
99030 - Cashier	9.75
99050 - Desk Clerk	9.11
99095 - Embalmer	20.34
99251 - Laboratory Animal Caretaker I	10.28
99252 - Laboratory Animal Caretaker II	12.16
99310 - Mortician	22.35
99410 - Pest Controller	16.14
99510 - Photofinishing Worker	11.05
99710 - Recycling Laborer	13.34
99711 - Recycling Specialist	15.57
99730 - Refuse Collector	12.17
99810 - Sales Clerk	11.14
99820 - School Crossing Guard	11.06
99830 - Survey Party Chief	17.63
99831 - Surveying Aide	12.11
99832 - Surveying Technician	15.51
99840 - Vending Machine Attendant	11.39
99841 - Vending Machine Repairer	13.81
99842 - Vending Machine Repairer Helper	11.39

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.24 per hour or \$129.60 per week or \$561.60 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form

1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

SOMERVILLE WAGE RATES

WD 05-2515 (Rev.-7) was first posted on www.wdol.gov on 07/29/2008

*****REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of LaborU.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210Shirley F. Ebbesen Division of
Director Wage DeterminationsWage Determination No.: 2005-2515
Revision No.: 7
Date Of Revision: 07/23/2008

State: Texas

Area: Texas Counties of Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston,
Grimes, Harris, Houston, Jackson, Lavaca, Liberty, Madison, Matagorda, Montgomery,
San Jacinto, Trinity, Walker, Waller, Washington, Wharton****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	14.58
01012 - Accounting Clerk II	16.38
01013 - Accounting Clerk III	18.32
01020 - Administrative Assistant	23.55
01040 - Court Reporter	21.79
01051 - Data Entry Operator I	11.67
01052 - Data Entry Operator II	14.32
01060 - Dispatcher, Motor Vehicle	15.40
01070 - Document Preparation Clerk	13.41
01090 - Duplicating Machine Operator	13.41
01111 - General Clerk I	10.80
01112 - General Clerk II	12.97
01113 - General Clerk III	14.88
01120 - Housing Referral Assistant	20.55
01141 - Messenger Courier	11.95
01191 - Order Clerk I	13.52
01192 - Order Clerk II	15.24
01261 - Personnel Assistant (Employment) I	14.74
01262 - Personnel Assistant (Employment) II	16.50
01263 - Personnel Assistant (Employment) III	18.38
01270 - Production Control Clerk	19.10
01280 - Receptionist	12.02
01290 - Rental Clerk	14.75
01300 - Scheduler, Maintenance	15.92
01311 - Secretary I	15.92
01312 - Secretary II	17.73
01313 - Secretary III	20.55
01320 - Service Order Dispatcher	14.63
01410 - Supply Technician	23.55
01420 - Survey Worker	16.59
01531 - Travel Clerk I	13.17
01532 - Travel Clerk II	14.22
01533 - Travel Clerk III	15.20
01611 - Word Processor I	12.27
01612 - Word Processor II	14.75
01613 - Word Processor III	16.59
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	24.80
05010 - Automotive Electrician	22.66
05040 - Automotive Glass Installer	21.68
05070 - Automotive Worker	20.91
05110 - Mobile Equipment Servicer	19.27
05130 - Motor Equipment Metal Mechanic	24.53
05160 - Motor Equipment Metal Worker	20.91
05190 - Motor Vehicle Mechanic	24.53
05220 - Motor Vehicle Mechanic Helper	18.48

05250 - Motor Vehicle Upholstery Worker	19.84
05280 - Motor Vehicle Wrecker	20.91
05310 - Painter, Automotive	22.66
05340 - Radiator Repair Specialist	22.88
05370 - Tire Repairer	14.40
05400 - Transmission Repair Specialist	25.17
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.04
07041 - Cook I	8.65
07042 - Cook II	9.89
07070 - Dishwasher	8.11
07130 - Food Service Worker	8.87
07210 - Meat Cutter	12.36
07260 - Waiter/Waitress	7.97
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	16.65
09040 - Furniture Handler	11.74
09080 - Furniture Refinisher	16.09
09090 - Furniture Refinisher Helper	13.74
09110 - Furniture Repairer, Minor	15.29
09130 - Upholsterer	16.65
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.90
11060 - Elevator Operator	8.17
11090 - Gardener	14.52
11122 - Housekeeping Aide	8.17
11150 - Janitor	8.17
11210 - Laborer, Grounds Maintenance	10.93
11240 - Maid or Houseman	7.73
11260 - Pruner	8.99
11270 - Tractor Operator	12.82
11330 - Trail Maintenance Worker	10.93
11360 - Window Cleaner	8.92
12000 - Health Occupations	
12010 - Ambulance Driver	14.22
12011 - Breath Alcohol Technician	15.64
12012 - Certified Occupational Therapist Assistant	19.58
12015 - Certified Physical Therapist Assistant	20.48
12020 - Dental Assistant	15.64
12025 - Dental Hygienist	32.49
12030 - EKG Technician	23.56
12035 - Electroneurodiagnostic Technologist	23.56
12040 - Emergency Medical Technician	14.22
12071 - Licensed Practical Nurse I	18.29
12072 - Licensed Practical Nurse II	20.52
12073 - Licensed Practical Nurse III	22.09
12100 - Medical Assistant	12.40
12130 - Medical Laboratory Technician	15.25
12160 - Medical Record Clerk	13.21
12190 - Medical Record Technician	16.02
12195 - Medical Transcriptionist	16.40
12210 - Nuclear Medicine Technologist	31.94
12221 - Nursing Assistant I	7.08
12222 - Nursing Assistant II	9.82
12223 - Nursing Assistant III	10.62
12224 - Nursing Assistant IV	12.40
12235 - Optical Dispenser	15.26
12236 - Optical Technician	13.90
12250 - Pharmacy Technician	17.44
12280 - Phlebotomist	13.30
12305 - Radiologic Technologist	24.27
12311 - Registered Nurse I	28.55
12312 - Registered Nurse II	33.22
12313 - Registered Nurse II, Specialist	35.29
12314 - Registered Nurse III	42.25
12315 - Registered Nurse III, Anesthetist	42.25
12316 - Registered Nurse IV	50.64
12317 - Scheduler (Drug and Alcohol Testing)	19.86
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	19.30
13012 - Exhibits Specialist II	24.74
13013 - Exhibits Specialist III	28.94
13041 - Illustrator I	18.07
13042 - Illustrator II	22.56

13043 - Illustrator III	27.38
13047 - Librarian	26.69
13050 - Library Aide/Clerk	10.00
13054 - Library Information Technology Systems Administrator	24.09
13058 - Library Technician	14.58
13061 - Media Specialist I	17.39
13062 - Media Specialist II	19.46
13063 - Media Specialist III	21.68
13071 - Photographer I	13.93
13072 - Photographer II	17.60
13073 - Photographer III	22.56
13074 - Photographer IV	26.40
13075 - Photographer V	30.06
13110 - Video Teleconference Technician	15.21
14000 - Information Technology Occupations	
14041 - Computer Operator I	16.26
14042 - Computer Operator II	18.19
14043 - Computer Operator III	20.28
14044 - Computer Operator IV	22.60
14045 - Computer Operator V	24.95
14071 - Computer Programmer I (1)	23.23
14072 - Computer Programmer II (1)	
14073 - Computer Programmer III (1)	
14074 - Computer Programmer IV (1)	
14101 - Computer Systems Analyst I (1)	
14102 - Computer Systems Analyst II (1)	
14103 - Computer Systems Analyst III (1)	
14150 - Peripheral Equipment Operator	16.26
14160 - Personal Computer Support Technician	22.60
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	30.06
15020 - Aircrew Training Devices Instructor (Rated)	36.39
15030 - Air Crew Training Devices Instructor (Pilot)	43.20
15050 - Computer Based Training Specialist / Instructor	28.27
15060 - Educational Technologist	29.02
15070 - Flight Instructor (Pilot)	43.20
15080 - Graphic Artist	23.11
15090 - Technical Instructor	20.99
15095 - Technical Instructor/Course Developer	25.68
15110 - Test Proctor	18.43
15120 - Tutor	18.43
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.03
16030 - Counter Attendant	9.03
16040 - Dry Cleaner	10.89
16070 - Finisher, Flatwork, Machine	9.03
16090 - Presser, Hand	9.03
16110 - Presser, Machine, Drycleaning	9.03
16130 - Presser, Machine, Shirts	9.03
16160 - Presser, Machine, Wearing Apparel, Laundry	9.03
16190 - Sewing Machine Operator	12.26
16220 - Tailor	13.20
16250 - Washer, Machine	9.91
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	18.32
19040 - Tool And Die Maker	21.12
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	12.84
21030 - Material Coordinator	18.58
21040 - Material Expediter	18.58
21050 - Material Handling Laborer	12.26
21071 - Order Filler	11.46
21080 - Production Line Worker (Food Processing)	12.84
21110 - Shipping Packer	13.82
21130 - Shipping/Receiving Clerk	13.82
21140 - Store Worker I	10.53
21150 - Stock Clerk	14.93
21210 - Tools And Parts Attendant	13.58
21410 - Warehouse Specialist	12.84
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	28.07
23021 - Aircraft Mechanic I	26.73
23022 - Aircraft Mechanic II	28.07
23023 - Aircraft Mechanic III	29.47

23040	- Aircraft Mechanic Helper	20.93
23050	- Aircraft, Painter	24.39
23060	- Aircraft Servicer	23.28
23080	- Aircraft Worker	24.53
23110	- Appliance Mechanic	17.26
23120	- Bicycle Repairer	13.91
23125	- Cable Splicer	24.90
23130	- Carpenter, Maintenance	18.58
23140	- Carpet Layer	16.21
23160	- Electrician, Maintenance	26.51
23181	- Electronics Technician Maintenance I	19.33
23182	- Electronics Technician Maintenance II	23.28
23183	- Electronics Technician Maintenance III	24.48
23260	- Fabric Worker	15.97
23290	- Fire Alarm System Mechanic	18.14
23310	- Fire Extinguisher Repairer	14.78
23311	- Fuel Distribution System Mechanic	19.17
23312	- Fuel Distribution System Operator	16.33
23370	- General Maintenance Worker	17.01
23380	- Ground Support Equipment Mechanic	26.73
23381	- Ground Support Equipment Servicer	23.28
23382	- Ground Support Equipment Worker	24.53
23391	- Gunsmith I	14.78
23392	- Gunsmith II	17.07
23393	- Gunsmith III	19.16
23410	- Heating, Ventilation And Air-Conditioning Mechanic	20.06
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	20.93
23430	- Heavy Equipment Mechanic	17.68
23440	- Heavy Equipment Operator	18.14
23460	- Instrument Mechanic	21.38
23465	- Laboratory/Shelter Mechanic	18.23
23470	- Laborer	10.97
23510	- Locksmith	17.26
23530	- Machinery Maintenance Mechanic	20.81
23550	- Machinist, Maintenance	20.16
23580	- Maintenance Trades Helper	13.58
23591	- Metrology Technician I	21.38
23592	- Metrology Technician II	22.31
23593	- Metrology Technician III	23.25
23640	- Millwright	20.48
23710	- Office Appliance Repairer	17.26
23760	- Painter, Maintenance	17.26
23790	- Pipefitter, Maintenance	19.44
23810	- Plumber, Maintenance	18.98
23820	- Pneudraulic Systems Mechanic	19.16
23850	- Rigger	19.47
23870	- Scale Mechanic	17.07
23890	- Sheet-Metal Worker, Maintenance	18.14
23910	- Small Engine Mechanic	17.07
23931	- Telecommunications Mechanic I	23.20
23932	- Telecommunications Mechanic II	24.23
23950	- Telephone Lineman	23.20
23960	- Welder, Combination, Maintenance	19.16
23965	- Well Driller	19.16
23970	- Woodcraft Worker	19.16
23980	- Woodworker	13.67
24000	- Personal Needs Occupations	
24570	- Child Care Attendant	9.68
24580	- Child Care Center Clerk	12.06
24610	- Chore Aide	6.55
24620	- Family Readiness And Support Services Coordinator	11.43
24630	- Homemaker	15.41
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	21.14
25040	- Sewage Plant Operator	17.00
25070	- Stationary Engineer	21.14
25190	- Ventilation Equipment Tender	14.33
25210	- Water Treatment Plant Operator	16.65
27000	- Protective Service Occupations	
27004	- Alarm Monitor	14.82
27007	- Baggage Inspector	10.14
27008	- Corrections Officer	18.04
27010	- Court Security Officer	18.04

27030 - Detection Dog Handler	17.90
27040 - Detention Officer	18.04
27070 - Firefighter	17.90
27101 - Guard I	10.14
27102 - Guard II	17.90
27131 - Police Officer I	23.33
27132 - Police Officer II	25.99
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.69
28042 - Carnival Equipment Repairer	11.24
28043 - Carnival Equipment Worker	8.25
28210 - Gate Attendant/Gate Tender	13.90
28310 - Lifeguard	12.38
28350 - Park Attendant (Aide)	15.55
28510 - Recreation Aide/Health Facility Attendant	11.35
28515 - Recreation Specialist	17.83
28630 - Sports Official	12.38
28690 - Swimming Pool Operator	15.85
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	17.78
29020 - Hatch Tender	17.78
29030 - Line Handler	17.78
29041 - Stevedore I	16.63
29042 - Stevedore II	18.93
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (2)	38.22
30011 - Air Traffic Control Specialist, Station (HFO) (2)	26.36
30012 - Air Traffic Control Specialist, Terminal (HFO) (2)	29.02
30021 - Archeological Technician I	19.34
30022 - Archeological Technician II	23.15
30023 - Archeological Technician III	28.91
30030 - Cartographic Technician	28.67
30040 - Civil Engineering Technician	27.30
30061 - Drafter/CAD Operator I	19.18
30062 - Drafter/CAD Operator II	23.15
30063 - Drafter/CAD Operator III	25.80
30064 - Drafter/CAD Operator IV	29.47
30081 - Engineering Technician I	16.59
30082 - Engineering Technician II	20.41
30083 - Engineering Technician III	22.83
30084 - Engineering Technician IV	28.28
30085 - Engineering Technician V	36.15
30086 - Engineering Technician VI	41.85
30090 - Environmental Technician	27.24
30210 - Laboratory Technician	23.55
30240 - Mathematical Technician	28.67
30361 - Paralegal/Legal Assistant I	19.94
30362 - Paralegal/Legal Assistant II	24.71
30363 - Paralegal/Legal Assistant III	30.22
30364 - Paralegal/Legal Assistant IV	35.81
30390 - Photo-Optics Technician	28.67
30461 - Technical Writer I	20.79
30462 - Technical Writer II	25.43
30463 - Technical Writer III	29.06
30491 - Unexploded Ordnance (UXO) Technician I	24.29
30492 - Unexploded Ordnance (UXO) Technician II	29.39
30493 - Unexploded Ordnance (UXO) Technician III	35.23
30494 - Unexploded (UXO) Safety Escort	24.29
30495 - Unexploded (UXO) Sweep Personnel	24.29
30620 - Weather Observer, Combined Upper Air Or Surface Programs (2)	23.95
30621 - Weather Observer, Senior (2)	27.71
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	10.55
31030 - Bus Driver	15.48
31043 - Driver Courier	12.73
31260 - Parking and Lot Attendant	8.34
31290 - Shuttle Bus Driver	13.87
31310 - Taxi Driver	10.49
31361 - Truckdriver, Light	13.87
31362 - Truckdriver, Medium	17.23
31363 - Truckdriver, Heavy	18.99
31364 - Truckdriver, Tractor-Trailer	18.99
99000 - Miscellaneous Occupations	
99030 - Cashier	9.10

99050 - Desk Clerk	10.65
99095 - Embalmer	21.55
99251 - Laboratory Animal Caretaker I	9.49
99252 - Laboratory Animal Caretaker II	10.62
99310 - Mortician	24.04
99410 - Pest Controller	14.21
99510 - Photofinishing Worker	10.43
99710 - Recycling Laborer	13.60
99711 - Recycling Specialist	16.58
99730 - Refuse Collector	12.13
99810 - Sales Clerk	11.41
99820 - School Crossing Guard	9.05
99830 - Survey Party Chief	20.96
99831 - Surveying Aide	14.35
99832 - Surveying Technician	18.13
99840 - Vending Machine Attendant	12.00
99841 - Vending Machine Repairer	14.41
99842 - Vending Machine Repairer Helper	12.31

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.24 per hour or \$129.60 per week or \$561.60 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformance may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which

requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable

relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

CANYON WAGE RATES

WD 05-2521 (Rev.-6) was first posted on www.wdol.gov on 07/15/2008

*****REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of LaborU.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210Shirley F. Ebbesen Division of
Director Wage DeterminationsWage Determination No.: 2005-2521
Revision No.: 6
Date Of Revision: 07/09/2008

State: Texas

Area: Texas Counties of Atascosa, Bandera, Bexar, Comal, De Witt, Edwards,
Gillespie, Gonzales, Guadalupe, Karnes, Kendall, Kerr, Kinney, McMullen, Medina,
Real, Uvalde, Val Verde, Wilson****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	13.21
01012 - Accounting Clerk II	14.83
01013 - Accounting Clerk III	16.59
01020 - Administrative Assistant	21.96
01040 - Court Reporter	18.30
01051 - Data Entry Operator I	10.95
01052 - Data Entry Operator II	11.95
01060 - Dispatcher, Motor Vehicle	15.18
01070 - Document Preparation Clerk	12.10
01090 - Duplicating Machine Operator	12.10
01111 - General Clerk I	10.45
01112 - General Clerk II	12.10
01113 - General Clerk III	15.45
01120 - Housing Referral Assistant	19.91
01141 - Messenger Courier	10.50
01191 - Order Clerk I	10.97
01192 - Order Clerk II	12.73
01261 - Personnel Assistant (Employment) I	15.92
01262 - Personnel Assistant (Employment) II	17.81
01263 - Personnel Assistant (Employment) III	19.86
01270 - Production Control Clerk	18.05
01280 - Receptionist	9.83
01290 - Rental Clerk	13.43
01300 - Scheduler, Maintenance	15.96
01311 - Secretary I	15.96
01312 - Secretary II	17.86
01313 - Secretary III	19.91
01320 - Service Order Dispatcher	13.44
01410 - Supply Technician	21.96
01420 - Survey Worker	15.14
01531 - Travel Clerk I	11.30
01532 - Travel Clerk II	11.99
01533 - Travel Clerk III	12.59
01611 - Word Processor I	13.03
01612 - Word Processor II	14.63
01613 - Word Processor III	16.36
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	18.25
05010 - Automotive Electrician	15.77
05040 - Automotive Glass Installer	14.90
05070 - Automotive Worker	14.90
05110 - Mobile Equipment Servicer	13.29
05130 - Motor Equipment Metal Mechanic	16.60
05160 - Motor Equipment Metal Worker	14.90
05190 - Motor Vehicle Mechanic	16.36
05220 - Motor Vehicle Mechanic Helper	12.59

05250 - Motor Vehicle Upholstery Worker	14.07
05280 - Motor Vehicle Wrecker	14.90
05310 - Painter, Automotive	15.77
05340 - Radiator Repair Specialist	14.90
05370 - Tire Repairer	11.12
05400 - Transmission Repair Specialist	16.60
07000 - Food Preparation And Service Occupations	
07010 - Baker	12.53
07041 - Cook I	9.37
07042 - Cook II	11.12
07070 - Dishwasher	7.67
07130 - Food Service Worker	8.10
07210 - Meat Cutter	12.03
07260 - Waiter/Waitress	7.71
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	13.66
09040 - Furniture Handler	9.71
09080 - Furniture Refinisher	13.66
09090 - Furniture Refinisher Helper	10.91
09110 - Furniture Repairer, Minor	12.20
09130 - Upholsterer	13.66
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	8.26
11060 - Elevator Operator	8.26
11090 - Gardener	12.34
11122 - Housekeeping Aide	9.59
11150 - Janitor	9.59
11210 - Laborer, Grounds Maintenance	10.37
11240 - Maid or Houseman	8.31
11260 - Pruner	9.42
11270 - Tractor Operator	11.74
11330 - Trail Maintenance Worker	10.37
11360 - Window Cleaner	10.15
12000 - Health Occupations	
12010 - Ambulance Driver	12.76
12011 - Breath Alcohol Technician	13.40
12012 - Certified Occupational Therapist Assistant	23.42
12015 - Certified Physical Therapist Assistant	21.68
12020 - Dental Assistant	14.50
12025 - Dental Hygienist	32.84
12030 - EKG Technician	21.42
12035 - Electroneurodiagnostic Technologist	21.42
12040 - Emergency Medical Technician	12.76
12071 - Licensed Practical Nurse I	15.05
12072 - Licensed Practical Nurse II	16.84
12073 - Licensed Practical Nurse III	18.78
12100 - Medical Assistant	11.83
12130 - Medical Laboratory Technician	15.46
12160 - Medical Record Clerk	13.60
12190 - Medical Record Technician	13.75
12195 - Medical Transcriptionist	13.51
12210 - Nuclear Medicine Technologist	28.07
12221 - Nursing Assistant I	9.86
12222 - Nursing Assistant II	11.08
12223 - Nursing Assistant III	12.09
12224 - Nursing Assistant IV	13.57
12235 - Optical Dispenser	13.58
12236 - Optical Technician	13.82
12250 - Pharmacy Technician	14.75
12280 - Phlebotomist	13.57
12305 - Radiologic Technologist	22.38
12311 - Registered Nurse I	22.79
12312 - Registered Nurse II	27.43
12313 - Registered Nurse II, Specialist	27.43
12314 - Registered Nurse III	33.19
12315 - Registered Nurse III, Anesthetist	33.19
12316 - Registered Nurse IV	39.78
12317 - Scheduler (Drug and Alcohol Testing)	17.64
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	17.23
13012 - Exhibits Specialist II	21.34
13013 - Exhibits Specialist III	26.11
13041 - Illustrator I	18.47
13042 - Illustrator II	21.26

13043 - Illustrator III	24.20
13047 - Librarian	23.64
13050 - Library Aide/Clerk	10.03
13054 - Library Information Technology Systems Administrator	21.34
13058 - Library Technician	12.75
13061 - Media Specialist I	14.43
13062 - Media Specialist II	16.40
13063 - Media Specialist III	18.04
13071 - Photographer I	12.99
13072 - Photographer II	14.68
13073 - Photographer III	17.20
13074 - Photographer IV	19.58
13075 - Photographer V	23.76
13110 - Video Teleconference Technician	14.91
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.30
14042 - Computer Operator II	17.11
14043 - Computer Operator III	19.08
14044 - Computer Operator IV	21.20
14045 - Computer Operator V	23.48
14071 - Computer Programmer I (1)	20.20
14072 - Computer Programmer II (1)	26.14
14073 - Computer Programmer III (1)	
14074 - Computer Programmer IV (1)	
14101 - Computer Systems Analyst I (1)	26.31
14102 - Computer Systems Analyst II (1)	
14103 - Computer Systems Analyst III (1)	
14150 - Peripheral Equipment Operator	15.30
14160 - Personal Computer Support Technician	21.20
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	26.31
15020 - Aircrew Training Devices Instructor (Rated)	30.99
15030 - Air Crew Training Devices Instructor (Pilot)	34.58
15050 - Computer Based Training Specialist / Instructor	26.21
15060 - Educational Technologist	24.90
15070 - Flight Instructor (Pilot)	34.58
15080 - Graphic Artist	20.42
15090 - Technical Instructor	18.45
15095 - Technical Instructor/Course Developer	22.56
15110 - Test Proctor	14.89
15120 - Tutor	14.89
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.09
16030 - Counter Attendant	8.09
16040 - Dry Cleaner	9.84
16070 - Finisher, Flatwork, Machine	8.09
16090 - Presser, Hand	8.09
16110 - Presser, Machine, Drycleaning	8.09
16130 - Presser, Machine, Shirts	8.09
16160 - Presser, Machine, Wearing Apparel, Laundry	8.09
16190 - Sewing Machine Operator	10.38
16220 - Tailor	10.90
16250 - Washer, Machine	8.78
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	16.35
19040 - Tool And Die Maker	19.26
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	11.74
21030 - Material Coordinator	17.86
21040 - Material Expediter	17.86
21050 - Material Handling Laborer	10.39
21071 - Order Filler	10.25
21080 - Production Line Worker (Food Processing)	11.74
21110 - Shipping Packer	12.03
21130 - Shipping/Receiving Clerk	12.03
21140 - Store Worker I	9.59
21150 - Stock Clerk	12.79
21210 - Tools And Parts Attendant	11.74
21410 - Warehouse Specialist	11.74
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	20.12
23021 - Aircraft Mechanic I	19.02
23022 - Aircraft Mechanic II	20.12
23023 - Aircraft Mechanic III	21.23

23040 - Aircraft Mechanic Helper	13.34
23050 - Aircraft, Painter	17.07
23060 - Aircraft Servicer	14.94
23080 - Aircraft Worker	15.93
23110 - Appliance Mechanic	15.68
23120 - Bicycle Repairer	11.12
23125 - Cable Splicer	18.36
23130 - Carpenter, Maintenance	15.67
23140 - Carpet Layer	13.67
23160 - Electrician, Maintenance	18.62
23181 - Electronics Technician Maintenance I	19.99
23182 - Electronics Technician Maintenance II	23.33
23183 - Electronics Technician Maintenance III	24.48
23260 - Fabric Worker	13.79
23290 - Fire Alarm System Mechanic	16.85
23310 - Fire Extinguisher Repairer	13.77
23311 - Fuel Distribution System Mechanic	16.62
23312 - Fuel Distribution System Operator	13.10
23370 - General Maintenance Worker	14.66
23380 - Ground Support Equipment Mechanic	19.02
23381 - Ground Support Equipment Servicer	14.94
23382 - Ground Support Equipment Worker	15.93
23391 - Gunsmith I	12.23
23392 - Gunsmith II	14.76
23393 - Gunsmith III	16.62
23410 - Heating, Ventilation And Air-Conditioning Mechanic	17.27
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	
18.28	
23430 - Heavy Equipment Mechanic	16.40
23440 - Heavy Equipment Operator	16.62
23460 - Instrument Mechanic	16.62
23465 - Laboratory/Shelter Mechanic	15.67
23470 - Laborer	9.69
23510 - Locksmith	14.07
23530 - Machinery Maintenance Mechanic	16.62
23550 - Machinist, Maintenance	16.62
23580 - Maintenance Trades Helper	11.10
23591 - Metrology Technician I	16.62
23592 - Metrology Technician II	17.59
23593 - Metrology Technician III	18.55
23640 - Millwright	19.02
23710 - Office Appliance Repairer	16.39
23760 - Painter, Maintenance	15.67
23790 - Pipefitter, Maintenance	16.89
23810 - Plumber, Maintenance	16.65
23820 - Pneudraulic Systems Mechanic	16.62
23850 - Rigger	16.62
23870 - Scale Mechanic	14.76
23890 - Sheet-Metal Worker, Maintenance	17.13
23910 - Small Engine Mechanic	14.20
23931 - Telecommunications Mechanic I	20.01
23932 - Telecommunications Mechanic II	21.07
23950 - Telephone Lineman	19.28
23960 - Welder, Combination, Maintenance	16.62
23965 - Well Driller	15.70
23970 - Woodcraft Worker	16.62
23980 - Woodworker	12.23
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.45
24580 - Child Care Center Clerk	12.07
24610 - Chore Aide	10.57
24620 - Family Readiness And Support Services Coordinator	8.89
24630 - Homemaker	13.69
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	18.19
25040 - Sewage Plant Operator	16.46
25070 - Stationary Engineer	18.19
25190 - Ventilation Equipment Tender	12.13
25210 - Water Treatment Plant Operator	16.46
27000 - Protective Service Occupations	
27004 - Alarm Monitor	13.85
27007 - Baggage Inspector	10.21
27008 - Corrections Officer	21.15
27010 - Court Security Officer	21.15

27030 - Detection Dog Handler	13.85
27040 - Detention Officer	21.15
27070 - Firefighter	20.36
27101 - Guard I	10.21
27102 - Guard II	13.85
27131 - Police Officer I	23.14
27132 - Police Officer II	25.77
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	9.64
28042 - Carnival Equipment Repairer	10.13
28043 - Carnival Equipment Worker	8.04
28210 - Gate Attendant/Gate Tender	12.36
28310 - Lifeguard	10.82
28350 - Park Attendant (Aide)	13.58
28510 - Recreation Aide/Health Facility Attendant	10.09
28515 - Recreation Specialist	13.42
28630 - Sports Official	11.01
28690 - Swimming Pool Operator	12.62
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	16.83
29020 - Hatch Tender	16.83
29030 - Line Handler	16.83
29041 - Stevedore I	15.27
29042 - Stevedore II	17.33
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (2)	33.96
30011 - Air Traffic Control Specialist, Station (HFO) (2)	23.42
30012 - Air Traffic Control Specialist, Terminal (HFO) (2)	25.88
30021 - Archeological Technician I	13.96
30022 - Archeological Technician II	15.62
30023 - Archeological Technician III	19.34
30030 - Cartographic Technician	22.58
30040 - Civil Engineering Technician	18.37
30061 - Drafter/CAD Operator I	14.61
30062 - Drafter/CAD Operator II	17.66
30063 - Drafter/CAD Operator III	18.47
30064 - Drafter/CAD Operator IV	22.24
30081 - Engineering Technician I	14.46
30082 - Engineering Technician II	16.24
30083 - Engineering Technician III	18.16
30084 - Engineering Technician IV	22.50
30085 - Engineering Technician V	27.52
30086 - Engineering Technician VI	33.30
30090 - Environmental Technician	17.66
30210 - Laboratory Technician	17.15
30240 - Mathematical Technician	22.58
30361 - Paralegal/Legal Assistant I	15.11
30362 - Paralegal/Legal Assistant II	19.84
30363 - Paralegal/Legal Assistant III	24.25
30364 - Paralegal/Legal Assistant IV	29.32
30390 - Photo-Optics Technician	22.58
30461 - Technical Writer I	23.10
30462 - Technical Writer II	28.24
30463 - Technical Writer III	31.06
30491 - Unexploded Ordnance (UXO) Technician I	21.58
30492 - Unexploded Ordnance (UXO) Technician II	26.11
30493 - Unexploded Ordnance (UXO) Technician III	31.30
30494 - Unexploded (UXO) Safety Escort	21.58
30495 - Unexploded (UXO) Sweep Personnel	21.58
30620 - Weather Observer, Combined Upper Air Or Surface Programs (2)	18.62
30621 - Weather Observer, Senior (2)	20.52
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	11.77
31030 - Bus Driver	13.90
31043 - Driver Courier	11.97
31260 - Parking and Lot Attendant	9.18
31290 - Shuttle Bus Driver	12.89
31310 - Taxi Driver	10.81
31361 - Truckdriver, Light	12.89
31362 - Truckdriver, Medium	13.70
31363 - Truckdriver, Heavy	16.02
31364 - Truckdriver, Tractor-Trailer	16.02
99000 - Miscellaneous Occupations	
99030 - Cashier	8.58

99050 - Desk Clerk	8.80
99095 - Embalmer	17.09
99251 - Laboratory Animal Caretaker I	9.59
99252 - Laboratory Animal Caretaker II	10.32
99310 - Mortician	22.43
99410 - Pest Controller	14.42
99510 - Photofinishing Worker	11.34
99710 - Recycling Laborer	11.33
99711 - Recycling Specialist	12.25
99730 - Refuse Collector	10.30
99810 - Sales Clerk	10.73
99820 - School Crossing Guard	10.65
99830 - Survey Party Chief	17.58
99831 - Surveying Aide	12.26
99832 - Surveying Technician	14.64
99840 - Vending Machine Attendant	9.77
99841 - Vending Machine Repairer	11.64
99842 - Vending Machine Repairer Helper	9.77

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.24 per hour or \$129.60 per week or \$561.60 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformance may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which

requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable

relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

BN/SH WAGE RATES

WD 05-2503 (Rev.-6) was first posted on www.wdol.gov on 06/03/2008

*****REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of LaborU.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210Shirley F. Ebbesen Division of
Director Wage DeterminationsWage Determination No.: 2005-2503
Revision No.: 6
Date Of Revision: 05/29/2008

State: Texas

Area: Texas Counties of Bastrop, Blanco, Burleson, Burnet, Caldwell, Fayette, Hays,
Lampasas, Lee, Llano, Mason, Milam, San Saba, Travis, Williamson****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	12.00
01012 - Accounting Clerk II	13.84
01013 - Accounting Clerk III	15.11
01020 - Administrative Assistant	21.80
01040 - Court Reporter	19.27
01051 - Data Entry Operator I	12.62
01052 - Data Entry Operator II	14.59
01060 - Dispatcher, Motor Vehicle	16.62
01070 - Document Preparation Clerk	12.41
01090 - Duplicating Machine Operator	12.41
01111 - General Clerk I	11.75
01112 - General Clerk II	13.01
01113 - General Clerk III	14.40
01120 - Housing Referral Assistant	20.32
01141 - Messenger Courier	10.46
01191 - Order Clerk I	13.22
01192 - Order Clerk II	14.30
01261 - Personnel Assistant (Employment) I	15.38
01262 - Personnel Assistant (Employment) II	17.21
01263 - Personnel Assistant (Employment) III	19.19
01270 - Production Control Clerk	19.19
01280 - Receptionist	12.48
01290 - Rental Clerk	14.07
01300 - Scheduler, Maintenance	15.30
01311 - Secretary I	15.30
01312 - Secretary II	19.27
01313 - Secretary III	20.32
01320 - Service Order Dispatcher	13.46
01410 - Supply Technician	21.80
01420 - Survey Worker	15.38
01531 - Travel Clerk I	10.56
01532 - Travel Clerk II	11.40
01533 - Travel Clerk III	12.00
01611 - Word Processor I	14.17
01612 - Word Processor II	15.91
01613 - Word Processor III	17.79
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	20.10
05010 - Automotive Electrician	16.51
05040 - Automotive Glass Installer	15.65
05070 - Automotive Worker	15.65
05110 - Mobile Equipment Servicer	13.72
05130 - Motor Equipment Metal Mechanic	17.38
05160 - Motor Equipment Metal Worker	15.65
05190 - Motor Vehicle Mechanic	17.38
05220 - Motor Vehicle Mechanic Helper	12.70
05250 - Motor Vehicle Upholstery Worker	14.59

05280 - Motor Vehicle Wrecker	15.65
05310 - Painter, Automotive	16.51
05340 - Radiator Repair Specialist	15.65
05370 - Tire Repairer	11.68
05400 - Transmission Repair Specialist	17.39
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.50
07041 - Cook I	9.45
07042 - Cook II	10.68
07070 - Dishwasher	8.25
07130 - Food Service Worker	8.84
07210 - Meat Cutter	13.66
07260 - Waiter/Waitress	9.00
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	14.54
09040 - Furniture Handler	9.72
09080 - Furniture Refinisher	14.54
09090 - Furniture Refinisher Helper	11.43
09110 - Furniture Repairer, Minor	13.17
09130 - Upholsterer	14.54
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.18
11060 - Elevator Operator	9.85
11090 - Gardener	12.57
11122 - Housekeeping Aide	9.85
11150 - Janitor	9.85
11210 - Laborer, Grounds Maintenance	10.02
11240 - Maid or Houseman	8.31
11260 - Pruner	9.14
11270 - Tractor Operator	11.72
11330 - Trail Maintenance Worker	10.02
11360 - Window Cleaner	10.78
12000 - Health Occupations	
12010 - Ambulance Driver	15.09
12011 - Breath Alcohol Technician	15.09
12012 - Certified Occupational Therapist Assistant	23.79
12015 - Certified Physical Therapist Assistant	21.60
12020 - Dental Assistant	15.79
12025 - Dental Hygienist	41.16
12030 - EKG Technician	22.87
12035 - Electroneurodiagnostic Technologist	22.87
12040 - Emergency Medical Technician	15.09
12071 - Licensed Practical Nurse I	16.04
12072 - Licensed Practical Nurse II	17.94
12073 - Licensed Practical Nurse III	20.01
12100 - Medical Assistant	13.73
12130 - Medical Laboratory Technician	15.42
12160 - Medical Record Clerk	13.54
12190 - Medical Record Technician	14.12
12195 - Medical Transcriptionist	14.39
12210 - Nuclear Medicine Technologist	28.98
12221 - Nursing Assistant I	9.86
12222 - Nursing Assistant II	11.09
12223 - Nursing Assistant III	12.10
12224 - Nursing Assistant IV	13.59
12235 - Optical Dispenser	13.59
12236 - Optical Technician	11.13
12250 - Pharmacy Technician	13.58
12280 - Phlebotomist	13.60
12305 - Radiologic Technologist	23.84
12311 - Registered Nurse I	22.43
12312 - Registered Nurse II	27.44
12313 - Registered Nurse II, Specialist	27.44
12314 - Registered Nurse III	33.20
12315 - Registered Nurse III, Anesthetist	33.20
12316 - Registered Nurse IV	39.80
12317 - Scheduler (Drug and Alcohol Testing)	22.22
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	19.55
13012 - Exhibits Specialist II	25.78
13013 - Exhibits Specialist III	27.60
13041 - Illustrator I	19.55
13042 - Illustrator II	25.78
13043 - Illustrator III	27.60

13047 - Librarian	23.16
13050 - Library Aide/Clerk	12.54
13054 - Library Information Technology Systems Administrator	20.91
13058 - Library Technician	16.88
13061 - Media Specialist I	15.02
13062 - Media Specialist II	16.88
13063 - Media Specialist III	18.83
13071 - Photographer I	15.93
13072 - Photographer II	17.82
13073 - Photographer III	22.66
13074 - Photographer IV	27.01
13075 - Photographer V	32.64
13110 - Video Teleconference Technician	16.05
14000 - Information Technology Occupations	
14041 - Computer Operator I	14.38
14042 - Computer Operator II	16.62
14043 - Computer Operator III	19.19
14044 - Computer Operator IV	21.32
14045 - Computer Operator V	23.61
14071 - Computer Programmer I (1)	23.01
14072 - Computer Programmer II (1)	
14073 - Computer Programmer III (1)	
14074 - Computer Programmer IV (1)	
14101 - Computer Systems Analyst I (1)	
14102 - Computer Systems Analyst II (1)	
14103 - Computer Systems Analyst III (1)	
14150 - Peripheral Equipment Operator	14.38
14160 - Personal Computer Support Technician	22.53
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	31.00
15020 - Aircrew Training Devices Instructor (Rated)	37.51
15030 - Air Crew Training Devices Instructor (Pilot)	44.48
15050 - Computer Based Training Specialist / Instructor	31.03
15060 - Educational Technologist	33.26
15070 - Flight Instructor (Pilot)	44.48
15080 - Graphic Artist	21.57
15090 - Technical Instructor	20.56
15095 - Technical Instructor/Course Developer	25.15
15110 - Test Proctor	16.60
15120 - Tutor	16.60
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	7.55
16030 - Counter Attendant	7.55
16040 - Dry Cleaner	9.38
16070 - Finisher, Flatwork, Machine	7.55
16090 - Presser, Hand	7.55
16110 - Presser, Machine, Drycleaning	7.55
16130 - Presser, Machine, Shirts	7.55
16160 - Presser, Machine, Wearing Apparel, Laundry	7.55
16190 - Sewing Machine Operator	10.00
16220 - Tailor	10.63
16250 - Washer, Machine	8.16
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	14.54
19040 - Tool And Die Maker	21.54
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	12.21
21030 - Material Coordinator	18.33
21040 - Material Expediter	18.33
21050 - Material Handling Laborer	10.49
21071 - Order Filler	11.41
21080 - Production Line Worker (Food Processing)	12.21
21110 - Shipping Packer	13.22
21130 - Shipping/Receiving Clerk	13.22
21140 - Store Worker I	10.19
21150 - Stock Clerk	13.47
21210 - Tools And Parts Attendant	12.21
21410 - Warehouse Specialist	12.21
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	21.38
23021 - Aircraft Mechanic I	20.24
23022 - Aircraft Mechanic II	21.38
23023 - Aircraft Mechanic III	22.54
23040 - Aircraft Mechanic Helper	14.78

23050	- Aircraft, Painter	19.51
23060	- Aircraft Servicer	17.00
23080	- Aircraft Worker	18.02
23110	- Appliance Mechanic	16.75
23120	- Bicycle Repairer	11.68
23125	- Cable Splicer	19.08
23130	- Carpenter, Maintenance	17.94
23140	- Carpet Layer	18.35
23160	- Electrician, Maintenance	20.58
23181	- Electronics Technician Maintenance I	19.03
23182	- Electronics Technician Maintenance II	22.11
23183	- Electronics Technician Maintenance III	23.31
23260	- Fabric Worker	14.81
23290	- Fire Alarm System Mechanic	17.17
23310	- Fire Extinguisher Repairer	13.83
23311	- Fuel Distribution System Mechanic	17.59
23312	- Fuel Distribution System Operator	13.73
23370	- General Maintenance Worker	15.16
23380	- Ground Support Equipment Mechanic	20.24
23381	- Ground Support Equipment Servicer	17.00
23382	- Ground Support Equipment Worker	18.02
23391	- Gunsmith I	13.83
23392	- Gunsmith II	15.78
23393	- Gunsmith III	17.72
23410	- Heating, Ventilation And Air-Conditioning Mechanic	19.55
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	
21.27		
23430	- Heavy Equipment Mechanic	17.33
23440	- Heavy Equipment Operator	16.84
23460	- Instrument Mechanic	18.95
23465	- Laboratory/Shelter Mechanic	16.75
23470	- Laborer	11.18
23510	- Locksmith	16.29
23530	- Machinery Maintenance Mechanic	19.50
23550	- Machinist, Maintenance	16.96
23580	- Maintenance Trades Helper	12.09
23591	- Metrology Technician I	18.95
23592	- Metrology Technician II	20.01
23593	- Metrology Technician III	22.11
23640	- Millwright	17.00
23710	- Office Appliance Repairer	17.77
23760	- Painter, Maintenance	14.54
23790	- Pipefitter, Maintenance	21.53
23810	- Plumber, Maintenance	20.35
23820	- Pneudraulic Systems Mechanic	17.72
23850	- Rigger	17.72
23870	- Scale Mechanic	15.78
23890	- Sheet-Metal Worker, Maintenance	18.25
23910	- Small Engine Mechanic	14.32
23931	- Telecommunications Mechanic I	24.08
23932	- Telecommunications Mechanic II	25.29
23950	- Telephone Lineman	21.47
23960	- Welder, Combination, Maintenance	15.31
23965	- Well Driller	18.52
23970	- Woodcraft Worker	17.72
23980	- Woodworker	12.09
24000	- Personal Needs Occupations	
24570	- Child Care Attendant	9.41
24580	- Child Care Center Clerk	11.73
24610	- Chore Aide	7.61
24620	- Family Readiness And Support Services Coordinator	10.20
24630	- Homemaker	16.48
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	18.14
25040	- Sewage Plant Operator	14.96
25070	- Stationary Engineer	18.14
25190	- Ventilation Equipment Tender	13.13
25210	- Water Treatment Plant Operator	14.96
27000	- Protective Service Occupations	
27004	- Alarm Monitor	15.43
27007	- Baggage Inspector	10.98
27008	- Corrections Officer	15.80
27010	- Court Security Officer	19.38
27030	- Detection Dog Handler	16.19

27040 - Detention Officer	17.26
27070 - Firefighter	19.67
27101 - Guard I	10.98
27102 - Guard II	16.19
27131 - Police Officer I	22.26
27132 - Police Officer II	24.73
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	9.84
28042 - Carnival Equipment Repairer	10.56
28043 - Carnival Equipment Worker	8.26
28210 - Gate Attendant/Gate Tender	12.73
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	14.24
28510 - Recreation Aide/Health Facility Attendant	10.26
28515 - Recreation Specialist	14.94
28630 - Sports Official	11.34
28690 - Swimming Pool Operator	15.96
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	15.62
29020 - Hatch Tender	15.62
29030 - Line Handler	15.62
29041 - Stevedore I	14.67
29042 - Stevedore II	16.59
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (2)	33.96
30011 - Air Traffic Control Specialist, Station (HFO) (2)	23.42
30012 - Air Traffic Control Specialist, Terminal (HFO) (2)	25.79
30021 - Archeological Technician I	18.71
30022 - Archeological Technician II	20.94
30023 - Archeological Technician III	25.93
30030 - Cartographic Technician	25.93
30040 - Civil Engineering Technician	25.78
30061 - Drafter/CAD Operator I	17.59
30062 - Drafter/CAD Operator II	19.55
30063 - Drafter/CAD Operator III	21.80
30064 - Drafter/CAD Operator IV	26.18
30081 - Engineering Technician I	14.60
30082 - Engineering Technician II	16.39
30083 - Engineering Technician III	18.33
30084 - Engineering Technician IV	22.71
30085 - Engineering Technician V	27.78
30086 - Engineering Technician VI	33.62
30090 - Environmental Technician	21.21
30210 - Laboratory Technician	19.43
30240 - Mathematical Technician	25.93
30361 - Paralegal/Legal Assistant I	19.61
30362 - Paralegal/Legal Assistant II	23.68
30363 - Paralegal/Legal Assistant III	29.69
30364 - Paralegal/Legal Assistant IV	35.94
30390 - Photo-Optics Technician	25.94
30461 - Technical Writer I	19.95
30462 - Technical Writer II	24.40
30463 - Technical Writer III	30.20
30491 - Unexploded Ordnance (UXO) Technician I	21.58
30492 - Unexploded Ordnance (UXO) Technician II	26.11
30493 - Unexploded Ordnance (UXO) Technician III	31.30
30494 - Unexploded (UXO) Safety Escort	21.58
30495 - Unexploded (UXO) Sweep Personnel	21.58
30620 - Weather Observer, Combined Upper Air Or Surface Programs (3)	23.16
30621 - Weather Observer, Senior (3)	25.73
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	10.46
31030 - Bus Driver	14.22
31043 - Driver Courier	13.09
31260 - Parking and Lot Attendant	8.86
31290 - Shuttle Bus Driver	14.11
31310 - Taxi Driver	10.95
31361 - Truckdriver, Light	14.11
31362 - Truckdriver, Medium	15.00
31363 - Truckdriver, Heavy	15.94
31364 - Truckdriver, Tractor-Trailer	15.94
99000 - Miscellaneous Occupations	
99030 - Cashier	9.75
99050 - Desk Clerk	9.11

99095 - Embalmer	20.34
99251 - Laboratory Animal Caretaker I	10.28
99252 - Laboratory Animal Caretaker II	12.16
99310 - Mortician	22.35
99410 - Pest Controller	16.14
99510 - Photofinishing Worker	11.05
99710 - Recycling Laborer	13.34
99711 - Recycling Specialist	15.57
99730 - Refuse Collector	12.17
99810 - Sales Clerk	11.14
99820 - School Crossing Guard	11.06
99830 - Survey Party Chief	17.63
99831 - Surveying Aide	12.11
99832 - Surveying Technician	15.51
99840 - Vending Machine Attendant	11.39
99841 - Vending Machine Repairer	13.81
99842 - Vending Machine Repairer Helper	11.39

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.24 per hour or \$129.60 per week or \$561.60 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A

CLAUSES INCORPORATED BY REFERENCE

52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.204-9	Personal Identity Verification of Contractor Personnel	SEP 2007
52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2008
52.228-5	Insurance - Work On A Government Installation	JAN 1997

CLAUSES INCORPORATED BY FULL TEXT

52.212-1 INSTRUCTIONS TO OFFERORS--COMMERCIAL ITEMS (JUN 2008)

(a) North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show--

- (1) The solicitation number;
- (2) The time specified in the solicitation for receipt of offers;
- (3) The name, address, and telephone number of the offeror;
- (4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
- (5) Terms of any express warranty;
- (6) Price and any discount terms;
- (7) "Remit to" address, if different than mailing address;

(8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for those representations and certifications that the offeror shall complete electronically);

(9) Acknowledgment of Solicitation Amendments;

(10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and

(11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.

(c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.

(e) Multiple offers. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

(f) Late submissions, modifications, revisions, and withdrawals of offers:

(1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.

(2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--

(A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or

(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(C) If this solicitation is a request for proposals, it was the only proposal received.

(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(i) Availability of requirements documents cited in the solicitation. (1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--GSA Federal Supply Service Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(i) ASSIST (<http://assist.daps.dla.mil>).

(ii) Quick Search (<http://assist.daps.dla.mil/quicksearch>).

(iii) ASSISTdocs.com (<http://assistdocs.com>).

(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by--

(i) Using the ASSIST Shopping Wizard (<http://assist.daps.dla.mil/wizard>);

(ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or

(iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.

(j) Data Universal Numbering System (DUNS) Number. (Applies to all offers exceeding \$3,000, and offers of \$3,000 or less if the solicitation requires the Contractor to be registered in the Central Contractor Registration (CCR) database. The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address. The DUNS +4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at <http://fedgov.dnb.com/webform>. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number. The offeror should indicate that it is an offeror for a Government contract when contacting the local Dun and Bradstreet office.

(k) Central Contractor Registration. Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the Internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

(l) Debriefing. If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

- (1) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
- (2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.
- (3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
- (4) A summary of the rationale for award;
- (5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
- (6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of provision)

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

- (f) Price;
- (g) Past Performance

When combined, Price and Past Performance are EQUAL in weight.

PLEASE NOTE:

Bidders shall submit not-less than two and no more than five Past Performance references to include the following information

1. Dates of performance
2. Location of performance
3. Point of contract information (POC) with telephone number and addresses
4. Dollar amount of contract and contract number (if applicable)

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (OCT 2008)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (SEP 2006), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

___ (2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999) (15 U.S.C. 657a).

___ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JUL 2005) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

___ (4) [Removed].

X (5)(i) 52.219-6, Notice of Total Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).

- ___ (ii) Alternate I (OCT 1995) of 52.219-6.
- ___ (iii) Alternate II (MAR 2004) of 52.219-6.
- ___ (6)(i) 52.219-7, Notice of Partial Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).
- ___ (ii) Alternate I (OCT 1995) of 52.219-7.
- ___ (iii) Alternate II (MAR 2004) of 52.219-7.
- ___ (7) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637 (d)(2) and (3)).
- ___ (8)(i) 52.219-9, Small Business Subcontracting Plan (APR 2008) (15 U.S.C. 637(d)(4)).
- ___ (ii) Alternate I (OCT 2001) of 52.219-9
- ___ (iii) Alternate II (OCT 2001) of 52.219-9.
- ___ (9) 52.219-14, Limitations on Subcontracting (DEC 1996) (15 U.S.C. 637(a)(14)).
- ___ (10) 52.219-16, Liquidated Damages--Subcontracting Plan (JAN 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- ___ (11)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (OCT 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
- ___ (ii) Alternate I (JUNE 2003) of 52.219-23.
- ___ (12) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (APR 2008) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ___ (13) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (OCT 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ___ (14) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (MAY 2004) (U.S.C. 657 f).
- ___ (15) 52.219-28, Post Award Small Business Program Rerepresentation (JUNE 2007) (15 U.S.C. 632(a)(2)).
- _X_ (16) 52.222-3, Convict Labor (JUNE 2003) (E.O. 11755).
- _X_ (17) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (FEB 2008) (E.O. 13126).
- _X_ (18) 52.222-21, Prohibition of Segregated Facilities (FEB 1999).
- _X_ (19) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).
- _X_ (20) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).
- _X_ (21) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C.793).

X (22) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

 (23) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).

 (24)(i) 52.222-50, Combating Trafficking in Persons (AUG 2007) (Applies to all contracts).

 (ii) Alternate I (AUG 2007) of 52.222-50.

 (25)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (MAY 2008) (42 U.S.C. 6962(c)(3)(A)(ii)).

 (ii) Alternate I (MAY 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(c)).

 (26) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b) .

 (27)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (DEC 2007) (E.O. 13423).

 (ii) Alternate I (DEC 2007) of 52.223-16.

 (28) 52.225-1, Buy American Act--Supplies (JUNE 2003) (41 U.S.C. 10a-10d).

 (29)(i) 52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (AUG 2007) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, Pub. L. 108-77, 108-78, 108-286, 109-53 and 109-169).

 (ii) Alternate I (JAN 2004) of 52.225-3.

 (iii) Alternate II (JAN 2004) of 52.225-3.

 (30) 52.225-5, Trade Agreements (Nov 2007) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

 (31) 52.225-13, Restrictions on Certain Foreign Purchases (JUN 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

 (32) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

 (33) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

 (34) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

 (35) 52.232-30, Installment Payments for Commercial Items (OCT 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

 X (36) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (OCT 2003) (31 U.S.C. 3332).

 (37) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332).

 (38) 52.232-36, Payment by Third Party (MAY 1999) (31 U.S.C. 3332).

___ (39) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).

___ (40)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).

___ (ii) Alternate I (APR 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

__X__ (1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

___ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (NOV 2006) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (February 2002) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

___ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

___ (7) 52.237-11, Accepting and Dispensing of \$1 Coin (SEP 2008)(31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vi) of this

paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(v) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).

(vi) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(vii) 52.222-50, Combating Trafficking in Persons (AUG 2007) (22 U.S.C. 7104(g)). Flow down required in accordance with paragraph (f) of FAR clause 52.222-50.

(viii) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(x) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 10 days.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 7 calendar days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 36 months.

(End of clause)

52.232-18 AVAILABILITY OF FUNDS (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond 30 Sep 2009. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond 30 Sep 2009, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

www.ebs.usace.army.mil

(End of clause)

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any DFARS (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (SEP 2008)

(a) The Contractor agrees to comply with the following Federal Acquisition Regulation (FAR) clause which, if checked, is included in this contract by reference to implement a provision of law applicable to acquisitions of commercial items or components.

___ 52.203-3, Gratuities (APR 1984) (10 U.S.C. 2207).

(b) The Contractor agrees to comply with any clause that is checked on the following list of Defense FAR Supplement clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components.

(1) ___ 252.205-7000, Provision of Information to Cooperative Agreement Holders (DEC 1991) (10 U.S.C. 2416).

(2) ___ 252.219-7003, Small Business Subcontracting Plan (DoD Contracts) (APR 2007) (15 U.S.C. 637).

(3) ___ 252.219-7004, Small Business Subcontracting Plan (Test Program) (AUG 2008) (15 U.S.C. 637 note).

(4) X 252.225-7001, Buy American Act and Balance of Payments Program (JUN 2005) (41 U.S.C. 10a-10d, E.O. 10582).

(5) ___ 252.225-7012, Preference for Certain Domestic Commodities (MAR 2008) (10 U.S.C. 2533a).

(6) ___ 252.225-7014, Preference for Domestic Specialty Metals (JUN 2005) (10 U.S.C. 2533a).

(7) ___ 252.225-7015, Restriction on Acquisition of Hand or Measuring Tools (JUN 2005) (10 U.S.C. 2533a).

(8) ___ 252.225-7016, Restriction on Acquisition of Ball and Roller Bearings (MAR 2006) (Section 8065 of Public Law 107-117 and the same restriction in subsequent DoD appropriations acts).

(9) ___ 252.225-7021, Trade Agreements (MAR 2007) (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note).

(10) ___ 252.225-7027, Restriction on Contingent Fees for Foreign Military Sales (APR 2003) (22 U.S.C. 2779).

(11) ___ 252.225-7028, Exclusionary Policies and Practices of Foreign Governments (APR 2003) (22 U.S.C. 2755).

(12)(i) ___ 252.225-7036, Buy American Act--Free Trade Agreements--Balance of Payments Program (MAR 2007) (41 U.S.C. 10a-10d and 19 U.S.C. 3301 note).

(ii) ___ Alternate I (OCT 2006) of 252.225-7036.

(13) ___ 252.225-7038, Restriction on Acquisition of Air Circuit Breakers (JUN 2005) (10 U.S.C. 2534(a)(3)).

(14) ___ 252.226-7001, Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns (SEP 2004) (Section 8021 of Pub. L. 107-248 and similar sections in subsequent DoD appropriations acts).

(15) ___ 252.227-7015, Technical Data--Commercial Items (NOV 1995) (10 U.S.C. 2320).

(16) ___ 252.227-7037, Validation of Restrictive Markings on Technical Data (SEP 1999) (10 U.S.C. 2321).

(17) ___ 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports (MAR 2008) (10 U.S.C. 2227).

(18) ___ 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Public Law 108-375).

(19) ___ 252.243-7002, Requests for Equitable Adjustment (MAR 1998) (10 U.S.C. 2410).

(20)(i) ___ 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).

(ii) ___ Alternate I (MAR 2000) of 252.247-7023.

(iii) ___ Alternate II (MAR 2000) of 252.247-7023.

(iv) ___ Alternate III (MAY 2002) of 252.247-7023.

(21) ___ 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).

(c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

(1) 252.225-7014, Preference for Domestic Specialty Metals, Alternate I (APR 2003) (10 U.S.C. 2533a).

(2) 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Public Law 108-375).

(3) 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).

(4) 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).

(End of clause)